



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

**WHITTIER CITY COUNCIL
WILL HOLD
A REGULAR MEETING
TUESDAY, SEPTEMBER 20, 2016
AT 7:00 PM**

**COUNCIL CHAMBERS
P-12 BUILDING**

AGENDA

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**WHITTIER CITY COUNCIL
REGULAR MEETING
TUESDAY, MARCH 15, 2016
7:00 PM
COUNCIL CHAMBERS
P-12 BUILDING**

MINUTES

1. CALL TO ORDER

Mayor Daniel Blair called the meeting to order at 7:15 p.m.

2. OPENING CEREMONY

Mayor Daniel Blair led the Pledge of Allegiance.

3. ROLL CALL

A. Council Members Present: Victor Shen, Ata Ma'ae, Peter Denmark, Dave Pinquoch (telephonic), Debra Hicks, and Dan Blair

C. Administration Present:

Mark Lynch, City Manager
Brenda Krol, City Clerk
Scott Korbe, Public Works Director
Andy Dennis, Harbormaster
David Schofield, Chief of Police
Lynette Dennis, Finance Officer
Katie Davies, City Attorney

Others present: Larry Gilman, Monty Irvin, Dave Goldstein, Kaylene Smith, Ken Smith, Anna Dickason and Dave Dickason

4. APPROVAL OF MINUTES

A. March 1, 2016 Special Meeting Minutes

MOTION: Peter Denmark made a motion to approve the special meeting minutes of March 1, 2016 as written.

SECONDED: Ata Ma'ae

VOTE: Peter Denmark: Yes, Ata Ma'ae: Yes, Dave Pinquoch: Yes, Victor Shen: Yes, Debra Hicks: Yes, Dan Blair: Yes.

MOTION PASSED: 6-0

5. APPROVAL OF REGULAR MEETING AGENDA

MOTION: Victor Shen made a motion to approve the agenda with an amendment to move Resolution #05-2016 before the Manager's Report.

SECONDED: Ata Ma'ae

VOTE: Victor Shen: Yes, Ata Ma'ae: Yes, Dave Pinquoch: Yes, Debra Hicks: Yes, Peter Denmark: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

6. MAYOR'S REPORT

A. Mayor's Report by Mayor Daniel Blair

Mayor Dan Blair reported that he and Mark Lynch met with the city attorney regarding the strategy of continuing the Alaska railroad land swap negotiations and the transfer of the DeLong Dock property from the army to the railroad.

B. Vice Mayor's Report by Vice Mayor David Pinquoch

None

7. Resolution 05-2016- A resolution approving the amendment and assignment of the ground lease of Whittier Harborview business area Lot 9 to Shawn Phillips and Larry Gilman.

MOTION: Ata Ma'ae made a motion to adopt Resolution #05-2016.

SECONDED: Dave Pinquoch

VOTE: Ata Ma'ae: Yes, Dave Pinquoch: Yes, Victor Shen: Yes, Debra Hicks: Yes, Peter Denmark: Yes, Dan Blair: Yes.

DISCUSSION: Larry Gilman asked if council would explain section 29 of the master lease. Dan Blair replied that he did not have a copy of the master lease, but would be happy to get a copy for him.

MOTION PASSED: 6-0

MANAGER'S REPORT

A. City Manager's Report- Mark Lynch

See written manager's report in original council packet.

Mark Lynch added that approximately nine or ten months ago, he applied for an IRT (Innovative Readiness Training) program and the City was accepted. The Air Guard would like to use it as a training exercise in 2017. They would do a second opinion, if we want, on the structural analysis. They'll do other structural analysis or repairs to other buildings that the City owns. Mark stated that the first building that came to mind was the P-12 building.

Mark Lynch added that inspectors from the insurance company were here about a week ago and discovered some cracked welds in the ocean dock that occurred during the earthquake. They also discovered corrosion issues as a result of the dock not having any protection. He talked with CH2M Hill about obtaining a structural analysis of the dock. It is estimated that it would be around \$25,000-\$30,000 range just for the engineering work and the repairs will be an addition to that.

Mark added that he was visited by Gary Summerfield from Phillips Cruises and they're concerned about the damage because it is their backup dock.

They also discussed a professional services contract to do an environmental and road planning for the next phase of Shotgun Cove Road. It would be from where we're currently at, which is second Salmon Run, out to Trinity Point. He reported that Scott Korbe has also been working with our federal lobbyists on getting the Forest Service involved in gaining support for that project since they have land out there.

Lastly, Mark reported that he hired a project manager for the new building. The project manager can also oversee the dock project and assist with various Parks & Rec. projects. He'll arrive in mid-April.

Peter Denmark asked Mark if our insurance company will assist with the earthquake damage. Mark replied that we're waiting to hear back from them. We have a \$100,000 deductible for earthquake damage, so they won't pay out unless the damage exceeds \$100,000. He added that land damage isn't covered; only structures, so only the dock and pavilion would be covered.

B. City Attorney's Report – Katie Davies

Katie reported that she started researching the police service contract in the event that Girdwood goes through with it. She is also working with the harbormaster in prosecuting a handful of small claims cases and will file this Thursday. Some claims have been dismissed over the lack of prosecution because they haven't been able to serve the individuals.

Dave Pinquoch stated that he was part of the Ethics Committee five years ago. He asked the attorney whether or not there was a conflict of interest for him to vote on a matter when it came before the City Council since he was part of the Committee. Katie Davies replied this question would require some research and she will contact him with a reply.

Peter Denmark asked if there is a status update on the Whittier Manor Lease. Katie replied that she has not personally worked on that. Mark added that he hasn't of anything from Holly Wells, but the last he knew, Holly was working on a draft.

● Finance Report-Lynette Dennis

See February 2016 revenue & expense report in original council packet.

C. Directors Reports

● Harbor Report- Andy Dennis

See written report in original council packet.

● Public Safety Report- Dave Schofield

See written report in original council packet.

● Public Works Report – Scott Korbe

See written report in original council packet.

8. COMMISSION REPORTS

● Planning Commission

See January 6, 2016 report in original council packet.

● Port and Harbor Commission

November 12, 2015 report in original council packet.

● Parks & Recreation Committee

Councilor Victor Shen gave a brief verbal report on the projects they are working on.

● PWSAC

None

9. CITIZEN'S COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

None

10. CONSENT AGENDA

None

11. PUBLIC HEARING (NON-ORDINANCE)

None

12. PRESENTATIONS

A. (KMTA) Kenai Mountains- Turnagain Arm National Heritage Area- Katie Johnson

Katie reported that the National Heritage Area is administered through a local non-profit and they receive funds through the National Park Service. Whittier is one of eight communities in the heritage area. She stated that they have provided funding in the past for projects to the museum and the walking tour. They are interested in partnering with the community to provide signage and knowledge on how to preserve the Whittier Historic Railroad Plaza.

She stated that she would like to know how they can be of assistance to the Whittier community. Peter Denmark asked if a partnership can be created to expand the trail systems in Whittier. Katie replied in the affirmative. She added that they don't have a lot of man power, but they have funding to help.

13. ORDINANCES

A. Introduction (first reading)

None

B. PUBLIC HEARING (2ND reading)

#02-2016- An ordinance repealing WMC section 2.08.052 entitled "Participation By Teleconference," and amending WMC sections 2.04.070 entitled "Excused Absences," and 2.04.070 entitled "Telephonic or Other Electronic Participation."

MOTION: Peter Denmark made a motion to open the public hearing on ordinance #02-2016.

SECONDED: Ata Ma'ae

VOTE: Peter Denmark: Yes, Ata Ma'ae: Yes, Dave Pinquoch: Yes, Debra Hicks: Yes, Victor Shen: Yes, Dan Blair: Yes

There were no public comments.

MOTION: Peter Denmark made a motion to close the public hearing on ordinance #02-2016.

SECONDED: Ata Ma'ae

VOTE: Peter Denmark: Yes, Ata Ma'ae: Yes, Dave Pinquoch: Yes, Debra Hicks: Yes, Victor Shen: Yes, Dan Blair: Yes

MOTION: Ata Ma'ae made a motion to adopt ordinance #02-2016.

SECONDED: Victor Shen

DISCUSSION: Dave Pinquoch stated that he wants to remove the section 2.04.075, subsection A.

MOTION: Ata Ma'ae made a motion to amend her main motion to strike the line out Section 4, 2.04.075, subsection A.

SECOND: Victor Shen

MOTION PASSED: 6-0

#03-2016- An ordinance repealing WMC Chapter 8.24, Trailers and Trailer Camps, and amending WMC Chapter 12.12, Public Campgrounds, authorizing the City to update campsite fees via resolution, limiting recreational vehicle use to posted camping areas, and incorporating recreations vehicle use laws from WMC 8.24.

MOTION: Peter Denmark made a motion to open the public hearing on ordinance #03-2016.

SECONDED: Debra Hicks

David Goldstein asked if there was previous discussion allowing boats as camping facilities. He added that he didn't see it in the definition. Mark replied that he didn't have information that he was supposed to change the information. Dave added that if there are regulations regarding a recreational vehicle, it seems like it should also include boats that are trailered in and camp in the boat.

Hearing no other public comment, Mayor Dan Blair asked for a motion to close the public hearing.

MOTION: Victor Shen made a motion to close the public hearing on ordinance #03-2016.

SECONDED: Debra Hicks

VOTE: Victor Shen: Yes, Debra Hicks: Yes, Dave Pinquoch: Yes, Ata Ma'ae: Yes, Peter Denmark: Yes, Dan Blair: Yes

MOTION: Debra Hicks made a motion to adopt ordinance #03-2016.

SECONDED: Victor Shen

DISCUSSION: Dave Pinquoch stated that there are a lot of people who are not in compliance. We can bring this ordinance back after the season is over and try to straighten it out. Mark added that the changes apply to our zoning as well as camping; none of the zones allow camping.

Dan Blair acknowledged that we'd like to revisit this, but at the same time, it's important to begin the process of charging people for camping. We can take those funds to pay for the clean-up so that the head of the bay is presentable.

Peter Denmark asked if there is a fee schedule that accompanies this ordinance. Mark replied that the fees were approved in the fee schedule which was passed about two months ago.

Dan Blair stated that he'll research the boat issue that David Goldstein brought up.

VOTE: Debra Hicks: Yes, Victor Shen: Yes, Dave Pinquoch: Yes, Ata Ma'ae: Yes, Peter Denmark: No, Dan Blair: Yes

MOTION PASSED: 5-1

14. RESOLUTIONS

1. **#06-2016** – A resolution adopting the City's 2016 local priorities.

MOTION: Victor Shen made a motion to adopt resolution #06-2016.

SECONDED: Ata Ma'ae

DISCUSSION: Mayor Dan Blair announced that there was some ambiguity as to whether there was a quorum the last time passed council passed this resolution; the purpose is to retake the roll call.

VOTE: Victor Shen: Yes, Ata Ma'ae: Yes, Dave Pinquoch: Yes, Debra Hicks: Yes, Peter Denmark: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

3. **#11-2016**- A resolution establishing a plan for financing the New Public Safety Building.

MOTION: Victor Shen made a motion to adopt resolution #11-2016.

SECONDED: Ata Ma'ae

DISCUSSION: Victor Shen had questions about how this would be funded. Mark Lynch replied that he recalls the indication was to use CVP funds. The way it's written, we would use the CVP funds in lieu of borrowing from ourselves and paying ourselves back. The grant will be spent first, then \$100,000 of the Exxon Valdez reserve money, then 3.5 million of the CVP funds, and any remainder, which will be approximately \$920,000, from City reserves.

Dave Pinquoch announced that he'd like to be on record stating that he'd like to see some of the CVP funds used for the harbor and take a little more from the reserves and general fund. Dan Blair replied that we wouldn't start money for the Tier 2 until 2017 in which case, we would hopefully, we'll get an approximately \$800,000 CVP funds added to the fund balance.

VOTE: Victor Shen: Yes, Ata Ma'ae: Yes, Dave Pinquoch: Yes, Debra Hicks: Yes, Peter Denmark: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

4. **#12-2016-** A resolution stating the rate of levy, date of equalization, and date when taxes become delinquent for the 2016 tax role.

City Clerk, Brenda Krol, explained that this resolution is before the council because the first resolution passed set the board of equalization date was set for April and this one is set for May. Dyanna Pratt and Arnie Erickson needed additional time.

MOTION: Peter Denmark made a motion to adopt resolution #12-2016.

SECONDED: Ata Ma'ae

VOTE: Peter Denmark: Yes, Ata Ma'ae: Yes, Dave Pinquoch: Yes, Debra Hicks: Yes, Victor Shen: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

5. **#13-2016-** A resolution authorizing the City Manager to enter into amendments of leases subject to the Ground Lease and Management Agreement with the Alaska Railroad Corporation to provide that the terms of the leases will survive the City's succession to the Alaska Railroad Corporation's interest in property subject to the Ground Lease and Management Agreement.

MOTION: Peter Denmark made a motion to adopt resolution #13-2016.

SECONDED: Ata Ma'ae

VOTE: Peter Denmark: Yes, Ata Ma'ae: Yes, Dave Pinquoch: Yes, Debra Hicks: Yes, Victor Shen: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

15. COUNCIL DISCUSSION

Victor Shen stated that he wanted to make sure that there is water access for the human powered water sports such as kayakers, canoers and paddle boaters and whatever other power sports are available. There is a kayak launch fee at the harbor, but kayakers don't launch at the boat launch.

Dan Blair replied that the Planning and Zoning Commission is currently dealing with tidelands. He added that concerns should be given to the commission. Peter Denmark stated that kayak launching was traditionally allowed and provided for inside the harbor basin. The two appropriate places have been closed over the years with no alternative presented.

There was further discussions of possible water access for human powered sports. Dan Blair stated that the first course of action should be to consult with the harbormaster.

16. CITIZEN'S DISCUSSION

David Goldstein thanked Mark Lynch for the work he's put into getting the Innovative Readiness Training in place.

17. UNFINISHED BUSINESS

A. Shotgun Cove Road Project

Dan Blair stated that the Forest Services indicated that they would like to build a visitor's center similar to the one they have in Portage.

B. WMC Revision

Nothing new to report.

C. ARRC/COW Land Swap

Dan Blair announced that he, Mark Lynch, our attorney and our lobbyist, Kris Knaus, attended a voice conference with representatives with the railroad. The process has been slow.

D. Improve Salmon Sport Fishing in Northwest PWS

Dave Pinquoch stated that the PWS Agriculture Corp. submitted a proposal which was submitted by all hatcheries in the state of Alaska to create a regulation which would allow them to shut down sport fishing within terminal harvest areas. Dave explained why this isn't allowed under today's law and those who oppose the plan.

Dan Blair thanked Dave for the information and asked him to keep us informed.

E. Whittier Manor Lease

Covered under Resolution #13-2016.

F. Public Safety Complex

Mark Lynch discussed the color options for the building. Council members, Debra Hicks and Victor Shen assisted in the color selection. He added that he'll attend a meeting in Utah regarding the construction of the building.

18. NEW BUSINESS**A. Appointment to vacant City Council Seat D**

Council members unanimously appointed Monty Irvin to City Council Seat D.

B. Comprehensive Plan Review

Peter Denmark stated that we are mandated by state law to maintain a comprehensive plan. There are also mandates to update them officially every five years. The renewal of the comprehensive plan is expensive and an arduous process if it's done well. He added that the current plan isn't very functional. He added that Whittier needs a master development plan. In addition to staying in compliance with the comprehensive plan, we should develop a master plan to be installed into the comprehensive plan at any time or at a later date. There is a need for the development of the master plan to fulfill some of the other ongoing priorities.

In summary, Peter voiced that we need to create a working functional document which can be done via resolution. To make it a working document, it would need to be integrated into the comprehensive plan since the comprehensive plan is what granting agencies look at.

Dan Blair suggested that they hold a workshop meeting to discuss this.

19. EXECUTIVE SESSION**20. ADJOURNMENT**

MOTION: Debra Hicks moved to adjourn the meeting at 9:45 p.m.

SECONDED: Ata Ma'ae seconded the motion.

VOTE: Motion passed unanimously.

Attest:

Jennifer Rogers
City Clerk

Daniel Blair
Mayor



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**WHITTIER CITY COUNCIL
REGULAR MEETING
TUESDAY, AUGUST 16, 2016
7:00 PM
COUNCIL CHAMBERS
P-12 BUILDING**

MINUTES

1. CALL TO ORDER

Mayor Daniel Blair called the meeting to order at 7:03 p.m.

2. OPENING CEREMONY

Dan Blair led the Pledge of Allegiance.

3. ROLL CALL

A. Council Members Present: Debra Hicks, Monty Irvin, Dan Blair, Peter Denmark, Ata Ma'ae (telephonically) and Victor Shen (telephonically).

B. Council Members Absent: David Pinquoch

MOTION: Peter Denmark made a motion to excuse David Pinquoch from tonight's meeting.

SECONDED: Debra Hicks

Peter Denmark: Yes, Debra Hicks: Yes, Monty Irvin: Yes, Ata Ma'ae: Yes, Victor Shen: Yes, Dan Blair: Yes

VOTE: 6-0

C. Administration Present:

Mark Lynch, City Manager

Jennifer Rogers, City Clerk

Andy Dennis, Harbormaster

Moe Zamarron, Public Safety Bldg. Mgr.

Holly Wells, City Attorney

Others Present: Bob Crumley, Anna Dickason, Dave Dickason, Mark Do, Lindsey Erk, Tim Sullivan, Officer Mark Haeger

4. APPROVAL OF MINUTES

A. July 19, 2016

MOTION: Monty Irvin made a motion to approve the Regular Meeting Minutes of July 19, 2016.

SECOND: Debra Hicks

VOTE: Monty Irvin: Yes, Debra Hicks: Yes, Ata Ma'ae: Yes, Peter Denmark: Yes, Victor Shen: Yes, Daniel Blair: Yes

MOTION PASSED: 6-0

5. APPROVAL OF REGULAR MEETING AGENDA

MOTION: Peter Denmark made a motion to approve the August 16, 2016 agenda as is.

SECOND: Debra Hicks

Peter Denmark: Yes, Debra Hicks: Yes, Monty Irvin: Yes, Ata Ma'ae: Yes, Victor Shen: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

6. MAYOR'S REPORT

A. Mayor's Report

Mayor Dan Blair reported that the Parks & Recreation Committee brought in volunteers and worked hard. He and the city manager met with the Chugach School district superintendent, Bob Crumley.

B. Vice-Mayor's Report

None

7. MANAGER'S REPORT

A. City Manager's Report- Mark Lynch

See written manager's report in original council packet. He added that he had a phone interview with an assistant city manager candidate. He'll be out for the remainder of the week for a conference, but will continue the interview process next week.

He is still waiting to hear from Bellingham Marine for the harbor quotes. He and Andy Dennis will meet with them sometime this month.

The Girdwood policing is ongoing. He had a short debriefing today on the meeting they had last night. Though the supervisors are still in favor of the policing, there is still a lot of public opposition. He'd like to schedule a special meeting for further discussion.

The Corps was back in town and did some work around the monument project. They'll return to complete the monument when the weather permits.

Dan Blair asked Mark Lynch if the vote in Girdwood was unanimous to proceed with the policing. Mark did not have an answer, however, Mark Donadieu, editor of the Glacier City Gazette, stated that he had some information to share since he attended the four and a half hour meeting. He stated that they listened to the opinion of the Alyeska Resort. After all public comments and questions ended, supervisor Jay Fox asked if there was anyone who wanted to make a motion to consider adding the Alaska State Troopers in conjunction with the Whittier proposal. Not one supervisor made a motion, so that meant they would continue with Whittier and not the State Troopers.

1. Financial Report- Lynette Dennis

See July 2016 financials in clerk's packet. Mark Lynch stated that Lynette was not feeling well and that he would try to answer any specifics of the finance report. He went on to explain that the finance report was sent out late and separate from the packet because our internet service was down and financial records are on the cloud.

Dan Blair questioned why the personal property tax was in the negative. Mark Lynch replied perhaps that were some people that overpaid last year and they've been refunded and we haven't had any revenue yet this year. He added that he'll have Lynette address that question.

Dan Blair also asked what would have been included under Miscellaneous Revenue. Mark replied that he would have Lynette email all council members with the answer to that question.

B. City Attorney's Report – Holly Wells

Holly Wells announced that she has been working on the DeLong Dock management, agreement and negotiations regarding other land matters with the railroad. She also has ongoing weekly subcontracts with the Municipality of Anchorage. She has met with their attorneys, representatives and Chief of Police. She'll provide them with a draft contract ready for the next meeting. They'd like to get approval of the contract by the end of October, which is when Girdwood would like it to finalize. She has also been dealing with land use issues.

C. School District's Report- Bob Crumley

Chugach School District Superintendent, Bob Crumley introduced himself reported that they had a couple of student camps this summer for the students. The teachers have done some volunteer library and gym time making sure that the students stay active during the summer. The enrollment process has started and will continue next Thursday.

The projected enrollment is 45 students for this year. They'll know the actual number when the state finishes its count; there will be a 20 day count in October. A Back to School Night is scheduled within the first week or two of school starting.

There will be a district wide event taking place in the middle of September. It'll have all the teachers from all five schools. They'll be here at the school for two days and representatives from all the schools will be here for three days for leadership training. So the entire district will be here for an entire week.

His administration met with Dan Blair and City Administration to address concerns. He stated that part of the reason he is at the meeting is to make efforts to improve the communication process and work together as a community for the kids. There will be a number of community activities and events planned throughout the year.

Monty Irvin asked Bob Crumley to clarify the rumor he heard regarding the State of Alaska closing schools if the enrollment is less than 50. Bob replied that it was a rumor. Right now the threshold is 10. If the school enrollment is 10 or greater, the state will continue to give funding. There was a number of legislators who tried to bump the number from 10 to 25 or 50. He felt that it will come up again at the next session.

Mark Lynch thanked Bob Crumley for attending the meeting.

C. Directors Reports

● Harbor Report- Andy Dennis

See written report in original council packet.

Dan Blair asked Andy if the harbor received internet service through ACS or GCI. Andy replied that their service is provided by ACS. Mark added that this outage was due to our router failing. No one in Alaska had one; they had to order one. Dave Schofield was currently working with our IT guy to install the new router.

Dan Blair stated that the Corp uncovered some errors and the overall cost of the project will be less than expected. He asked Andy to confirm if that was true. The cost benefit ratio was less than they thought it would be, but it is still above one.

Andy announced that the campground brought in approximately \$8,000 in revenue this summer.

● Public Safety Report- Dave Schofield

None

● **Public Works Report – Scott Korbe**

None

● **Public Safety Building Report- Moe Zamarron**

See written report in original council packet. Moe gave a brief update on the progress of the building. He added that they are three months behind schedule due to errors discovered in the plans. The expected completion date is now May 2017. There was discussions about who would cover the expense that came with the errors.

He'll be working with the architect on a few contingencies over the next few weeks. The steel workers have arrived and the steel will go up next week.

Peter Denmark had questions regarding the contingencies, but Moe replied that he'd like to put together a package to better answer questions. Mark Lynch added that he hasn't agreed to any additional money.

Holly Wells stated that she has not reviewed the terms of the contract and is unprepared to provide accurate information, but would like to prepare to answer questions.

8. COMMISSION REPORTS

● **Planning Commission**

None

● **Port and Harbor Commission**

None

● **Parks & Recreation Committee**

None

● **PWSAC**

None

8. CITIZEN'S COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

None

9. CONSENT CALENDAR

None

10. PUBLIC HEARING (NON-ORDINANCE)

None

11. PRESENTATIONS

None

12. ORDINANCES

A. Introduction (1st reading)

None

B. PUBLIC HEARING (2ND reading)

None

13. RESOLUTIONS

None

14. COUNCIL DISCUSSION

Peter Denmark announced that he wanted to review the trigger dates in the master lease that applies to negotiations with the railroad involving the DeLong Dock and other property title issues. Dan Blair replied that the DeLong Dock is not in the master lease. Peter clarified that the dates he is speaking of is where it goes to the mediator, the arbitrator and legislature. Dan replied that he doesn't believe that the trigger date has been triggered yet. The army has to convey. Holly Wells added that there is a quit claim deed, but agreed with Dan in that she doesn't believe the trigger date, the transfer date, has happened yet.

Mark stated that the date won't go into effect until the deed is recorded. He hasn't received notice that the deed has been recorded.

Victor Shen discussed the possibility of dedicating the land south of the school as a park but didn't know how to proceed with that. Mark replied that if there's support to move forward, the land would need to be surveyed, get a description of the property, do a formal park designation and get it zoned as a park. This should go to the Planning Commission to determine if the land needs to be surveyed first. Victor suggested that we hire a surveyor and plat the land. Mark replied that there is a surveyor he has worked with in the past from Soldotna that he can contact about this.

Dan Blair stated that because the internet provided by private industry is Whittier is in such poor condition, the City has found itself in a situation where it cannot afford to use the internet. Infrastructure has been created at great expense. Components have failed and we've had to replicate infrastructure which would have normally been provided for by the private vendor.

Dan reported that he spoke to United Utilities and told them that their service is poor and it is not usable for a business. From a business standpoint, we cannot afford to have internet service go out 5-8 a month. His internet went out two days ago and again today which made it difficult to properly prepare for this meeting.

Looking at the expenses the administration has incurred, it might behoove us to work with the local internet provider to incentive them to replace their poor infrastructure with something that is modern.

He feels that we should have the best internet in the state. We have the fiber optic hub of GCI at the head of the bay and we have the fiber optic hub of ACS at the head of the bay. The next hop for those providers is the lower 48. One dead ends in Seattle and the other dead ends in Oregon. We should have superior internet, yet we have some of the worst internet in the State of Alaska.

Dan is looking for ways to improve the service for the entire community. He asked Mark Lynch to work with the local internet provider to update their infrastructure. There was a long discussion about the quality of internet service in Whittier.

Mark added that the outage that occurred these last few days would have happened no matter what internet provider we have because we need our own front end router with high security because we're a municipality.

Peter Denmark stated that the Chamber of Commerce called Yukon/GCI with complaints on behalf of numerous business owners who have sent complaint letters to UUI and a couple of representatives were sent out to Whittier last week who wandered around town and canvassed people with their services to find out what their problems are. They got the same answer from everyone they talked to and had nothing to offer other than the system has adequate; here are no plans to update the telecommunications coming into Whittier. He asked if there is another way. Mark replied that the only other way is the way the City is on with ACS. Peter asked if the City can distribute to the rest of the town.

Mark replied that not currently. ACS is looking into bringing full fiber into the city. They have a fiber hub behind Joe Shen's building. They're looking to see what their business options are of providing a wireless service to the people of Whittier. GCI told the City that they're not interested.

Dan asked Mark if he would work with ACS to participate and compete with GCI to provide better service to the city since our local internet service is so poor.

Peter Denmark questioned if there has been any interest from other fish processing companies to move to Whittier to fill the void of Great Pacific? Mark replied that there has, but they lose interest when they learn that the land the building once occupied by Great Pacific is owned by the railroad.

The public works building is a viable option, but the timing isn't going to work for next season because it will take a couple of months to move everything out. There are two problem with having a fish processing company use the public works building. The first one is that there isn't a water trench which would carry out the fish waste. The second is that there isn't a loading dock.

15. CITIZEN'S DISCUSSION

None

Council recessed at 8:15 pm.

16. EXECUTIVE SESSION

MOTION: Monty Irvin made a motion to enter into executive session at 8:20 pm to discuss the Whittier Manor lease and the management of the DeLong Dock, matters that, if immediately disclosed, would tend to adversely affect the finances of the city.

SECONDED: Debra Hicks

VOTE: Monty Irvin: Yes, Debra Hicks: Yes, Ata Ma'ae: Yes, Victor Shen: Yes, Peter Denmark: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

MOTION: Monty Irvin made a motion to end the executive session and return to the regular meeting at 9:50 p.m.

SECONDED: Debra Hicks

VOTE: Monty Irvin: Yes, Debra Hicks: Yes, Ata Ma'ae: Victor Shen: Yes, Peter Denmark: Yes, Dan Blair: Yes.

MOTION PASSED: 6-0

17. UNFINISHED BUSINESS

A. Shotgun Cove Road Project

Not discussed during this meeting.

B. ARRC/COW Land Swap

Not discussed during this meeting.

C. Improve Salmon Sport Fishing in Northwest PWS

Not discussed during this meeting.

D. Whittier Manor Lease

MOTION: Peter Denmark made a motion to direct the city manager and attorney to proceed as discussed in the executive session.

SECONDED: Debra Hicks

VOTE: Peter Denmark: Yes, Debra Hicks: Yes, Ata Ma'ae: Victor Shen: Yes, Monty Irvin: Yes, Dan Blair: Yes.

MOTION PASSED: 6-0

E. Public Safety Complex- Phase 2

City Manager, Mark Lynch stated that questions that stemmed from last month's discussions concerned whether the clinic would be included, whether the clinic provider's housing would be included and whether any administrative housing would be included. He provided the council members with a list of condos involved and what the annual costs are at the BTI.

There was much discussion on why the clinic, medical provider's housing and administrative housing should or shouldn't be included in the new public safety complex.

Council members stated that they need additional information before they make a decision.

Mark Lynch reported that there is an opportunity to add the concrete to the 2nd and 3rd floor for approximately \$118,000 which would save us \$50,000 if we do it now instead of later.

Phone connection with Victor Shen was lost.

MOTION: Peter Denmark made a motion to direct the city manager to proceed with adding the concrete for the 2nd and 3rd story floors, all of which would be funded by remaining CVP funds.

SECONDED: Monty Irvin

VOTE: Peter Denmark: Yes, Debra Hicks: Yes, Ata Ma'ae: Victor Shen: Yes, Monty Irvin: Yes, Dan Blair: Yes.

MOTION PASSED: 5-0

Mark provided council members with reasons on why he would prefer the manager's housing to be included in the new public safety complex. He asked that if the manager's housing stays in the BTI and if his salary remains the same that some improvements in the condo be made.

F. Paddle Craft Launch

Not discussed during this meeting.

18. NEW BUSINESS

None

19. ADJOURNMENT

MOTION: Peter Denmark moved to adjourn the meeting at 10:43 p.m.

VOTE: Motion passed unanimously.

Attest:

Jennifer Rogers
City Clerk

Daniel Blair
Mayor



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

To: Mayor and Council
From: Mark Lynch, City Manager
Subject: Manager's report
Date: September 14, 2016 (for 9/20/16 Council meeting)

ARRC/DeLong Dock: The City continues to work on a draft management agreement for the DeLong Dock.

Personnel: The Assistant City Manager job has been posted, and applicants are being evaluated. It is currently advertised as open until filled.

Harbor: I am awaiting updated quotes from Bellingham Marine for the work that will be included in the Tier II Harbor Grant.

IRT (Innovative Readiness Training): We are on their list of projects for the summer of 2017. Two members of the IRT team traveled to Whittier on September 14 & 15 to do a preliminary overview of the project.

Tideland Zoning: Project continues.

Lease Issues: I have been forced to postpone this work until I can find staff time to deal with it.

Girdwood Policing: Chief Scofield, Holly Wells and I continue to work on an acceptable agreement. We have continued to spend a lot of staff time trying to work out an agreement with Girdwood. There continues to be a significant amount of negative public feedback from within Girdwood. We will discuss the status of a contract in executive session.

Public Safety Building: Steel is being erected and roof and siding metal should be going on soon. Progress can be monitored by going to the Whittier Alaska homepage and scrolling down to the link for the Public Safety Building.

Historic Railroad Monument: New progress has been made on relocation of the historic Railroad Monument to the area near the South entrance to the pedestrian tunnel as weather allows.

Audit: I had anticipated the audit presentation of the 2015 audit to Council this month, but the State has not released the PERS liability numbers yet, and our auditors cannot finalize the audit until they get those. This is a new requirement under GASB 68, and at this time I do not know when the State will provide those required numbers.

Zoning of Park Land: This was discussed at P&Z and the decision was made to zone the entire parcel to Open Lands. I have directed the City Clerk to work with our attorney to make sure the process complies with all State and local laws.

2017 Budget: I have been working on the 2017 budget. I am currently building a budget based on past experience, and without the Girdwood Policing contract, since that has been in flux for so long. If the contract moves ahead I will need to develop a new budget with those costs and expenses included to be considered by Council.

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016**

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------|--|-------------------|-------------------|---------------------|-------------------|--------------|
| | <u>TAXES</u> | | | | | |
| 01-310-4005 | FISH TAX | 0.00 | 28,503.60 | 150,000.00 | 121,496.40 | 19.0 |
| 01-310-4006 | MOTOR VEHICLE REGISTRATION | 794.88 | 945.76 | 4,000.00 | 3,054.24 | 23.6 |
| 01-310-4007 | LIQUOR TAX | 0.00 | 5,600.00 | 5,600.00 | 0.00 | 100.0 |
| 01-310-4009 | ELEC & TELE CO-OP TAX | 3,638.15 | 3,638.15 | 3,000.00 | -638.15 | 121.3 |
| 01-310-4200 | SALES TAX | 46,491.71 | 71,141.03 | 575,000.00 | 503,858.97 | 12.4 |
| 01-310-4201 | PROPERTY TAX - REAL | 382,667.20 | 383,325.81 | 380,000.00 | -3,325.81 | 100.9 |
| 01-310-4202 | PROPERTY TAX - PERSONAL | 284,304.17 | 279,199.86 | 250,000.00 | -29,199.86 | 111.7 |
| 01-310-4205 | BUSINESS TRANSPORTATION TAX | 83,892.00 | 86,871.01 | 300,000.00 | 213,128.99 | 29.0 |
| | TOTAL TAXES | 801,788.11 | 859,225.22 | 1,667,600.00 | 808,374.78 | 51.5 |
| | <u>LICENSES & PERMITS</u> | | | | | |
| 01-320-4250 | BUSINESS LICENSES | 0.00 | 700.00 | 3,500.00 | 2,800.00 | 20.0 |
| 01-320-4251 | USER FEES & PERMITS | 0.00 | 70.00 | 2,500.00 | 2,430.00 | 2.8 |
| 01-320-4312 | AMBULANCE FEES | 0.00 | 0.00 | 60,000.00 | 60,000.00 | - |
| | TOTAL LICENSES & PERMITS | 0.00 | 770.00 | 66,000.00 | 65,230.00 | 1.2 |
| | <u>INTERGOVERNMENTAL REVENUE</u> | | | | | |
| 01-330-4002 | STATE REVENUE SHARING | 0.00 | 0.00 | 50,000.00 | 50,000.00 | - |
| 01-330-4003 | STATE PAY-IN-LIEU OF TAXES | 0.00 | 0.00 | 35,000.00 | 35,000.00 | - |
| 01-330-4011 | EMS SMALL GRANT | 0.00 | 2,313.63 | 2,500.00 | 186.37 | 92.6 |
| 01-330-4025 | NAT'L FOREST SERVICE RECEIPTS | 0.00 | 33,934.67 | 30,000.00 | -3,934.67 | 113.1 |
| | TOTAL INTERGOVERNMENTAL REVENUE | 0.00 | 36,248.30 | 117,500.00 | 81,251.70 | 30.9 |
| | <u>LEASES</u> | | | | | |
| 01-345-4505 | LEASE INCOME OTHER NOT THRU AR | 0.00 | 1,834.35 | 0.00 | -1,834.35 | - |
| 01-345-4512 | LEASE INCOME - ARRC AGREEMENT | 1,120.00 | 6,720.00 | 0.00 | -6,720.00 | - |
| 01-345-4515 | LEASE INCOME - CITY LAND | 9,051.75 | 54,310.50 | 160,000.00 | 105,689.50 | 33.9 |
| 01-345-4525 | LAND USE RENT | 100.00 | 600.00 | 0.00 | -600.00 | - |
| | TOTAL LEASES | 10,271.75 | 63,464.85 | 160,000.00 | 96,535.15 | 39.7 |
| | <u>FINES & CITATIONS</u> | | | | | |
| 01-350-4261 | PSD FINES & CITATIONS | 3,755.00 | 11,610.00 | 5,000.00 | -6,610.00 | 198.2 |
| | TOTAL FINES & CITATIONS | 3,755.00 | 11,610.00 | 5,000.00 | -6,610.00 | 232.2 |

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016**

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------------|------------------------------|---------------|-------------------|-------------------|------------------|------------|
| | <u>MISCELLANEOUS</u> | | | | | |
| 01-360-4099 | MISCELLANEOUS REVENUE | 180.50 | 775.00 | 0.00 | -775.00 | 0.0 |
| 01-360-4204 | INTEREST & PENALTIES | 282.25 | 1,446.29 | 3,000.00 | 1,553.71 | 48.2 |
| 01-360-4271 | DONATIONS - EMS/FIRE/POL | 0.00 | 200.00 | 500.00 | 300.00 | 40.0 |
| 01-360-4900 | INTEREST ON BANK ACCOUNTS | 0.00 | 640.62 | 16,238.00 | 15,597.38 | 4.0 |
| 01-360-4902 | INTEREST ON ESCROW ACCOUNTS | 0.00 | 462.00 | 1,200.00 | 738.00 | 38.5 |
| 01-360-4910 | CONTRACT POLICING | 0.00 | 17,400.00 | 0.00 | -17,400.00 | 0.0 |
| 01-360-4914 | TRANSFIELD - TUNNEL CONTRAC | 0.00 | 16,265.24 | 60,000.00 | 43,734.76 | 27.1 |
| TOTAL MISCELLANEOUS | | <u>462.75</u> | <u>37,189.15</u> | <u>80,938.00</u> | <u>43,748.85</u> | <u>46</u> |
| | <u>TRANSFERS & OTHER</u> | | | | | |
| 01-390-4990 | TRANSFER FROM CVP FUND | 0.00 | 158,000.00 | 158,000.00 | 0.00 | 100 |
| TOTAL TRANSFERS & OTHER | | <u>0.00</u> | <u>158,000.00</u> | <u>158,000.00</u> | <u>0.00</u> | <u>100</u> |
| TOTAL FUND REVENUE | | 816,277.61 | 1,166,507.52 | 2,255,038.00 | 1,088,530.48 | 51.7 |

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016**

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--------------|---------------------------------|------------------|-------------------|-------------------|------------------------|
| ADMIN | | | | | |
| 01-400-6000 | SALARIES & WAGES | 24,473.42 | 163,923.19 | 276,242.00 | 112,318.81 59.3 |
| 01-400-6030 | FICA TAXES | 425.19 | 2,398.43 | 4,006.00 | 1,607.57 59.9 |
| 01-400-6040 | WORKER'S COMP. | 180.03 | 1,549.77 | 1,774.00 | 224.23 87.4 |
| 01-400-6050 | ESC TAXES | 358.76 | 2,505.36 | 4,608.00 | 2,102.64 54.4 |
| 01-400-6060 | HEALTH & LIFE INSURANCE | 2,707.61 | 29,349.10 | 52,920.00 | 23,570.90 55.5 |
| 01-400-6070 | PERS RETIREMENT | 3,865.41 | 31,831.28 | 60,773.00 | 28,941.72 52.4 |
| 01-400-6205 | ADVERTISING | 721.00 | 1,546.95 | 2,100.00 | 553.05 73.7 |
| 01-400-6210 | B.T.I. CONDO FEES | 943.25 | 6,113.68 | 10,643.00 | 4,529.32 57.4 |
| 01-400-6212 | CONDO MAINTENANCE | 0.00 | 3,370.25 | 3,000.00 | -370.25 112.3 |
| 01-400-6220 | BANK SERVICES CHARGES | 1,013.46 | 2,936.79 | 4,000.00 | 1,063.21 73.4 |
| 01-400-6240 | COMMUNITY SUPPORT-DONATIONS | 0.00 | 0.00 | 500.00 | 500.00 - |
| 01-400-6280 | DUES & SUBSCRIPTIONS | 125.00 | 1,678.88 | 1,800.00 | 121.12 93.3 |
| 01-400-6410 | INSURANCE - LIABILITY | 1,146.11 | 9,168.86 | 20,112.00 | 10,943.14 45.6 |
| 01-400-6440 | INSURANCE - PROPERTY | 385.70 | 1,438.92 | 5,783.00 | 4,344.08 24.9 |
| 01-400-6540 | LICENSES & PERMITS | 0.00 | 0.00 | 150.00 | 150.00 - |
| 01-400-6541 | PENALTIES & FEES | 0.00 | 49.00 | 350.00 | 301.00 14.0 |
| 01-400-6565 | OUTSIDE CONTRACTORS | 352.00 | 7,858.89 | 15,000.00 | 7,141.11 52.4 |
| 01-400-6570 | PHYSICAL EXAMS & BACKGROUND CK | 0.00 | 78.00 | 250.00 | 172.00 31.2 |
| 01-400-6580 | POSTAGE | 2.49 | 1,510.10 | 5,000.00 | 3,489.90 30.2 |
| 01-400-6600 | PROF. FEES - AUDIT | 0.00 | 26,361.10 | 39,000.00 | 12,638.90 67.6 |
| 01-400-6610 | PROF. FEES - ACCOUNTING | 900.00 | 6,300.00 | 120,000.00 | 113,700.00 5.3 |
| 01-400-6620 | PROF. FEES - APPRAISAL | 0.00 | 5,000.00 | 20,000.00 | 15,000.00 25.0 |
| 01-400-6625 | PROF. FEES - FINANCIAL SOFTWARE | 3,725.00 | 27,425.00 | 45,000.00 | 17,575.00 60.9 |
| 01-400-6635 | PROF. FEES - COMPUTER SUPPORT | 0.00 | 297.50 | 15,000.00 | 14,702.50 2.0 |
| 01-400-6636 | PROF. FEES - WEB SITE SUPPORT | 0.00 | 1,345.00 | 3,000.00 | 1,655.00 44.8 |
| 01-400-6645 | PROF. FEES - GRANT ADM. | 0.00 | 0.00 | 30,000.00 | 30,000.00 - |
| 01-400-6650 | PROF. FEES - LEGAL | 5,341.89 | 47,474.34 | 150,000.00 | 102,525.66 31.7 |
| 01-400-6675 | COMPREHENSIVE PLAN | 0.00 | 250.00 | 20,000.00 | 19,750.00 1.3 |
| 01-400-6770 | TRAVEL, TRAINING & DEV. | 727.74 | 7,146.31 | 20,000.00 | 12,853.69 35.7 |
| 01-400-7351 | EQUIPMENT MAINT. AGREEMENTS | 0.00 | 3,153.63 | 8,600.00 | 5,446.37 36.7 |
| 01-400-7450 | REPAIRS-OFFICE EQUIPMENT | 0.00 | 26.46 | 500.00 | 473.54 - |
| 01-400-8550 | SUPPLIES - OFFICE | 293.74 | 3,002.27 | 7,500.00 | 4,497.73 40.0 |
| 01-400-8750 | SUPPLIES - PRINTING | 0.00 | 244.98 | 1,000.00 | 755.02 24.5 |
| 01-400-9000 | UTILITIES - INTERNET | 580.45 | 4,331.37 | 10,000.00 | 5,668.63 43.3 |
| 01-400-9070 | UTILITIES - TELEPHONE | 306.81 | 3,692.82 | 7,000.00 | 3,307.18 52.8 |
| 01-400-9100 | MISCELLANEOUS EXPENSES | 15.00 | 225.77 | 1,000.00 | 774.23 22.6 |
| 01-400-9300 | PROJECT DEVELOPMENT | 3,891.50 | 23,624.55 | 35,000.00 | 11,375.45 67.5 |
| 01-400-9900 | INTERDEPARTMENT SUPPORT | -11,794.84 | -94,358.72 | -176,538.00 | -82,179.28 (53.5) |
| | TOTAL ADMIN | 40,686.72 | 332,849.83 | 825,073.00 | 492,223.17 40.0 |

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016**

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------|--------------------------------|-----------------|------------------|-------------------|-------------------|-------------|
| | <u>COUNCIL</u> | | | | | |
| 01-401-6240 | CITY COUNCIL-COMMUNITY SUPPORT | 0.00 | 0.00 | 3,000.00 | 3,000.00 | - |
| 01-401-6280 | DUES & SUBSCRIPTIONS | 0.00 | 50.00 | 150.00 | 100.00 | 33.3 |
| 01-401-6325 | FIREWORKS | 0.00 | 12,500.00 | 12,500.00 | 0.00 | 100.0 |
| 01-401-6710 | PUBLIC RELATIONS | 0.00 | 0.00 | 250.00 | 250.00 | - |
| 01-401-6770 | TRAVEL, TRAINING & DEV. | 0.00 | 1,175.51 | 10,000.00 | 8,824.49 | 11.8 |
| 01-401-6800 | COUNCIL CHAMBER IMPROV | 0.00 | 200.00 | 40,000.00 | 39,800.00 | 0.5 |
| 01-401-8550 | SUPPLIES - OFFICE | 24.22 | 87.17 | 100.00 | 12.83 | 87.2 |
| 01-401-9070 | UTILITIES - TELEPHONE | 0.00 | 22.00 | 400.00 | 378.00 | 5.5 |
| 01-401-9500 | LOBBYIST FEES | 5,500.00 | 59,000.00 | 108,000.00 | 49,000.00 | 54.6 |
| | TOTAL COUNCIL | 5,524.22 | 73,034.68 | 174,400.00 | 101,365.32 | 41.9 |
| | <u>COMMISSION</u> | | | | | |
| 01-402-6000 | SALARIES & WAGES | 969.04 | 5,016.36 | 11,070.00 | 6,053.64 | 45.3 |
| 01-402-6030 | FICA TAXES | 14.06 | 74.13 | 161.00 | 86.87 | 46.0 |
| 01-402-6040 | WORKER'S COMP | 35.01 | 282.02 | 345.00 | 62.98 | 81.7 |
| 01-402-6050 | ESC TAXES | 18.32 | 146.03 | 310.00 | 163.97 | 47.1 |
| 01-402-6060 | HEALTH & LIFE INSURANCE | 198.96 | 1,633.46 | 2,520.00 | 886.54 | 64.8 |
| 01-402-6070 | PERS RETIREMENT | 213.20 | 921.13 | 2,435.00 | 1,513.87 | 37.8 |
| 01-402-6760 | TRAINING & PROF DEVELOPMENT | 0.00 | 0.00 | 250.00 | 250.00 | - |
| 01-402-9100 | MISCELLANEOUS EXPENSES | 0.00 | 210.92 | 250.00 | 39.08 | 84.4 |
| | TOTAL COMMISSION | 1,448.59 | 8,284.05 | 17,341.00 | 9,056.95 | 47.8 |
| | <u>ELECTIONS</u> | | | | | |
| 01-420-6100 | VOLUNTEER SUPPORT | 0.00 | 0.00 | 1,200.00 | 1,200.00 | - |
| 01-420-6205 | ADVERTISING | 0.00 | 0.00 | 600.00 | 600.00 | - |
| | TOTAL ELECTIONS | 0.00 | 0.00 | 1,800.00 | 1,800.00 | - |

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016**

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT | |
|----------------------|--------------------------------|------------------|-------------------|-------------------|-------------------|-------------|
| PUBLIC SAFETY | | | | | | |
| 01-510-6000 | SALARIES & WAGES | 32,501.69 | 245,343.90 | 354,198.00 | 108,854.10 | 69.3 |
| 01-510-6030 | FICA TAXES | 720.77 | 6,522.13 | 8,540.00 | 2,017.87 | 76.4 |
| 01-510-6040 | WORKER'S COMP. | 2,153.45 | 18,531.10 | 21,220.00 | 2,688.90 | 87.3 |
| 01-510-6050 | ESC TAXES | 288.24 | 3,946.47 | 6,761.00 | 2,814.53 | 58.4 |
| 01-510-6060 | HEALTH & LIFE INSURANCE | 4,064.05 | 29,569.75 | 63,000.00 | 33,430.25 | 46.9 |
| 01-510-6070 | PERS RETIREMENT | 4,624.27 | 46,519.97 | 70,492.00 | 23,972.03 | 66.0 |
| 01-510-6091 | UNIFORM ALLOWANCE | 160.00 | 1,230.00 | 2,300.00 | 1,070.00 | 53.5 |
| 01-510-6100 | VOLUNTEER SUPPORT | 0.00 | 0.00 | 1,500.00 | 1,500.00 | - |
| 01-510-6205 | ADVERTISING | 0.00 | 0.00 | 50.00 | 50.00 | - |
| 01-510-6210 | B.T.I. CONDO FEES | 165.65 | 1,475.85 | 2,500.00 | 1,024.15 | 59.0 |
| 01-510-6280 | DUES & SUBSCRIPTIONS | 0.00 | 0.00 | 100.00 | 100.00 | - |
| 01-510-6410 | INSURANCE - LIABILITY | 281.40 | 2,469.00 | 4,938.00 | 2,469.00 | 50.0 |
| 01-510-6420 | INSURANCE - AUTO | 599.72 | 4,797.78 | 10,524.00 | 5,726.22 | 45.6 |
| 01-510-6440 | INSURANCE - PROPERTY | 353.13 | 144.50 | 289.00 | 144.50 | 50.0 |
| 01-510-6490 | POLICE-INSURANCE CLAIMS-DEDUCT | 0.00 | 0.00 | 10,000.00 | 10,000.00 | - |
| 01-510-6540 | LICENSES & PERMITS | 0.00 | 0.00 | 100.00 | 100.00 | - |
| 01-510-6565 | OUTSIDE CONTRACTORS | 552.00 | 1,318.00 | 1,500.00 | 182.00 | 87.9 |
| 01-510-6570 | PHYSICAL EXAMS | 0.00 | 114.13 | 1,000.00 | 885.87 | 11.4 |
| 01-510-6580 | POSTAGE | 0.00 | 55.15 | 200.00 | 144.85 | 27.6 |
| 01-510-6700 | PUBLICATIONS & SUBSCRIPTIONS | 627.00 | 627.00 | 1,000.00 | 373.00 | 62.7 |
| 01-510-6735 | EQUIPMENT PURCHASE | 571.13 | 10,005.66 | 14,000.00 | 3,994.34 | 71.5 |
| 01-510-6761 | TRAINING - EMS SUPVSG MD | 1,000.00 | 8,000.00 | 12,000.00 | 4,000.00 | 67.0 |
| 01-510-6770 | TRAVEL, TRAINING & DEV. | 0.00 | 4,336.79 | 9,000.00 | 4,663.21 | 48.2 |
| 01-510-7100 | BUILDING MAINT. | 0.00 | 58.37 | 1,500.00 | 1,441.63 | 3.9 |
| 01-510-7150 | REPAIRS - COMMUNICATION EQUIPM | 0.00 | 2,948.64 | 1,800.00 | -1,148.64 | 163.8 |
| 01-510-7200 | REPAIRS-COMPUTER SYSTEM | 0.00 | 1,227.66 | 500.00 | -727.66 | 245.5 |
| 01-510-7350 | REPAIRS - EQUIPMENT | 0.00 | 2,819.01 | 3,050.00 | 230.99 | 92.4 |
| 01-510-7400 | REPAIRS - VEHICLES | 0.00 | 12,093.52 | 18,300.00 | 6,206.48 | 66.1 |
| 01-510-7750 | GAS & OIL - VEHICLES | 917.57 | 9,457.90 | 22,500.00 | 13,042.10 | 42.0 |
| 01-510-8020 | SUPPLIES - AMMUNITION | 0.00 | 0.00 | 1,200.00 | 1,200.00 | - |
| 01-510-8100 | SUPPLIES - COMPUTERS | 0.00 | 722.94 | 750.00 | 27.06 | 96.4 |
| 01-510-8150 | SUPPLIES - CONSUMABLE | 0.00 | 3,632.48 | 5,000.00 | 1,367.52 | 72.7 |
| 01-510-8550 | SUPPLIES - OFFICE | 0.00 | 690.94 | 3,500.00 | 2,809.06 | 19.7 |
| 01-510-8650 | SUPPLIES & DRUGS BILLABLE | 0.00 | 3,146.44 | 4,800.00 | 1,653.56 | 65.6 |
| 01-510-8950 | SUPPLIES - UNIFORMS | 0.00 | 1,520.95 | 10,700.00 | 9,179.05 | 14.2 |
| 01-510-9000 | UTILITIES - INTERNET | 495.00 | 6,356.92 | 15,000.00 | 8,643.08 | 42.4 |
| 01-510-9010 | UTILITIES - ELECTRICITY | 402.93 | 1,982.60 | 3,200.00 | 1,217.40 | 62.0 |
| 01-510-9040 | UTILITIES - HEATING FUELS | 16.84 | 2,834.10 | 6,400.00 | 3,565.90 | 44.3 |
| 01-510-9070 | UTILITIES - TELEPHONE | 958.46 | 7,236.00 | 14,000.00 | 6,764.00 | 51.7 |
| 01-510-9200 | GRANT EXPENDITURES | 0.00 | 0.00 | 2,000.00 | 2,000.00 | - |
| | TOTAL PUBLIC SAFETY | 51,453.30 | 441,735.65 | 709,412.00 | 267,676.35 | 61.3 |

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016**

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------|---------------------|---------------|------------------|------------------|-----------------|-------------|
| | <u>CLINIC</u> | | | | | |
| 01-535-6210 | B.T.I. CONDO FEE | 909.07 | 7,402.56 | 11,684.00 | 4,281.44 | 63.4 |
| 01-535-6211 | RENTAL UNIT | 0.00 | 535.96 | 1,000.00 | 464.04 | 53.6 |
| 01-535-9100 | MISCELLANEOUS EXP | 0.00 | 9,000.00 | 9,000.00 | 0.00 | 100.0 |
| | <u>TOTAL CLINIC</u> | <u>909.07</u> | <u>16,938.52</u> | <u>21,684.00</u> | <u>4,745.48</u> | <u>78.1</u> |

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016**

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|---------------|------------|------------|------------|--------|
| PUBLIC WORKS | | | | | |
| 01-600-6000 SALARIES & WAGES | 7,859.18 | 76,662.18 | 153,694.00 | 77,031.82 | 49.9 |
| 01-600-6030 FICA TAXES | 113.96 | 1,617.90 | 5,205.00 | 3,587.10 | 31.1 |
| 01-600-6040 WORKER'S COMP. | 664.51 | 5,718.19 | 6,548.00 | 829.81 | 87.3 |
| 01-600-6050 ESC TAXES | 47.62 | 1,314.60 | 2,911.00 | 1,596.40 | 45.2 |
| 01-600-6060 HEALTH & LIFE INSURANCE | 1,524.10 | 8,977.25 | 18,900.00 | 9,922.75 | 47.5 |
| 01-600-6070 PERS RETIREMENT | 1,729.04 | 16,827.34 | 23,283.00 | 6,455.66 | 72.3 |
| 01-600-6091 UNIFORM ALLOWANCE | 0.00 | 10.00 | 0.00 | -10.00 | - |
| 01-600-6420 INSURANCE - AUTO | 220.54 | 1,764.30 | 3,870.00 | 2,105.70 | 45.6 |
| 01-600-6440 INSURANCE - PROPERTY | 752.61 | 6,020.86 | 12,154.00 | 6,133.14 | 49.5 |
| 01-600-6490 INSURANCE CLAIMS-DEDUCTIBLES | 0.00 | 0.00 | 5,000.00 | 5,000.00 | - |
| 01-600-6540 LICENSES & FEES | 0.00 | 244.38 | 250.00 | 5.62 | 97.8 |
| 01-600-6565 OUTSIDE CONTRACTORS | 0.00 | 0.00 | 10,000.00 | 10,000.00 | - |
| 01-600-6570 PHYSICAL EXAMS | 0.00 | 206.00 | 500.00 | 294.00 | 41.2 |
| 01-600-6740 SMALL TOOLS | 0.00 | 707.53 | 1,500.00 | 792.47 | 47.2 |
| 01-600-6770 TRAVEL, TRAINING & DEV. | 0.00 | 322.06 | 2,000.00 | 1,677.94 | 16.1 |
| 01-600-7100 REPAIRS - BUILDINGS | 0.00 | 981.02 | 5,000.00 | 4,018.98 | 19.6 |
| 01-600-7210 REPAIRS - ROADS | 0.00 | 0.00 | 15,000.00 | 15,000.00 | - |
| 01-600-7350 REPAIRS - EQUIPMENT | 0.00 | 283.85 | 30,000.00 | 29,716.15 | 1.0 |
| 01-600-7750 GAS & OIL - VEHICLES | 243.54 | 3,757.57 | 45,000.00 | 41,242.43 | 8.4 |
| 01-600-8550 SUPPLIES - OFFICE | 0.00 | 0.00 | 500.00 | 500.00 | - |
| 01-600-8950 SUPPLIES - UNIFORMS | 0.00 | 0.00 | 1,000.00 | 1,000.00 | - |
| 01-600-8970 SUPPLIES - SAFETY | 0.00 | 0.00 | 2,000.00 | 2,000.00 | - |
| 01-600-8995 SUPPLIES & MATERIALS | 0.00 | 346.31 | 15,000.00 | 14,653.69 | 2.3 |
| 01-600-9000 UTILITIES - INTERNET | 243.00 | 1,944.00 | 5,938.00 | 3,994.00 | 32.7 |
| 01-600-9010 UTILITIES - ELECTRICITY | 2,786.67 | 18,611.47 | 31,500.00 | 12,888.53 | 59.1 |
| 01-600-9040 UTILITIES - HEATING FUEL | 75.77 | 12,485.02 | 35,000.00 | 22,514.98 | 35.7 |
| 01-600-9070 UTILITIES - TELEPHONE | 139.52 | 1,615.89 | 2,500.00 | 884.11 | 64.6 |
| 01-600-9095 UTILITIES - WATER/SEWER | 0.00 | 113.16 | 8,000.00 | 7,886.84 | 1.4 |
| 01-600-9900 INTERDEPARTMENT SUPPORT | -2,916.66 | -23,333.28 | -35,000.00 | -11,666.72 | (66.7) |
| TOTAL PUBLIC WORKS | 13,483.40 | 137,197.60 | 407,253.00 | 270,055.40 | 35.2 |
| PROPERTY & FACILITIES | | | | | |
| 01-700-6210 B.T.I. CONDO FEES | 472.44 | 5,100.84 | 5,407.00 | 306.16 | 94.3 |
| 01-700-6215 CONDO MAINTENANCE | 0.00 | 1,686.13 | 1,000.00 | -686.13 | 168.6 |
| 01-700-7100 REPAIRS - BUILDINGS | 0.00 | 65.00 | 5,000.00 | 4,935.00 | 1.3 |
| 01-700-9000 UTILITIES - INTERNET SERVICE | 122.00 | 946.00 | 1,500.00 | 554.00 | 63.1 |
| TOTAL PROPERTY & FACILITIES | 594.44 | 7,797.97 | 12,907.00 | 5,109.03 | 60.4 |

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016**

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------|-------------------------------------|-------------------|-------------------|------------------|-------------------|-------|
| 01-910-9530 | <u>GF ADMN CAPITAL OUTLAY</u> | | | | | |
| | CAPITOL OUTLAY - COMP | 0.00 | 4,472.33 | 5,000.00 | 527.67 | 89.5 |
| | TOTAL GF ADMN CAPITAL OUTLAY | 0.00 | 4,472.30 | 5,000.00 | 527.67 | 89.5 |
| 01-970-9510 | <u>GF PARK & REC CAP OUTLAY</u> | | | | | |
| | CAPITAL OUTLAY | 0.00 | 1,394.21 | 20,000.00 | 18,605.79 | 7.0 |
| | TOTAL GF PARK & REC CAP OUTLAY | 0.00 | 1,394.21 | 20,000.00 | 18,605.79 | 7.0 |
| | TOTAL FUND EXPENDITURES | 114,099.74 | 1,023,704.81 | 2,194,870.00 | 1,171,165.16 | 46.5 |
| | NET REVENUE OVER EXPENDITURES | 702,177.87 | 142,802.71 | 60,168.00 | -82,634.68 | 242.3 |

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016**

CRUISE SHIP TAX

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------|----------------------------|---------------|------------|------------|------------|------|
| 20-310-4008 | <u>TAXES - REVENUE</u> | | | | | |
| | CRUISE SHIP TAX | 0.00 | 721,325.00 | 800,000.00 | 78,675.00 | 90.2 |
| | TOTAL TAXES - REVENUE | 0.00 | 721,325.00 | 800,000.00 | 78,675.00 | 90.2 |
| 20-360-4900 | <u>INVESTMENT EARNINGS</u> | | | | | |
| | EARNINGS ON INVESTMENT | 0.00 | 11,487.25 | 15,044.00 | 3,556.75 | 76.4 |
| | TOTAL INVESTMENT EARNINGS | 0.00 | 11,487.25 | 15,044.00 | 3,556.75 | 76.4 |
| | TOTAL FUND REVENUE | 0.00 | 732,812.25 | 815,044.00 | 82,231.75 | 89.9 |

CRUISE SHIP TAX

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|----------------------------|-------------------------------|---------------|------------|---------------|---------------|-------|
| 20-400-6240 | <u>DONATIONS - SUPPORT</u> | | | | | |
| | MUSEUM SUPPORT - DONATIONS | 0.00 | 0.00 | 10,000.00 | 10,000.00 | - |
| | TOTAL DONATIONS - SUPPORT | 0.00 | 0.00 | 10,000.00 | 10,000.00 | - |
| 20-990-9990 20-990-9993 | <u>TRANSFERS OUT</u> | | | | | |
| | TRANSFER TO GENERAL FUND | 0.00 | 158,000.00 | 158,000.00 | 0.00 | 100.0 |
| | TRANSFER TO PUBLIC SFTY BLDG | 0.00 | 0.00 | 2,500,000.00 | 2,500,000.00 | - |
| | TOTAL TRANSFERS OUT | 0.00 | 158,000.00 | 2,658,000.00 | 2,500,000.00 | 5.9 |
| | TOTAL FUND EXPENDITURES | 0.00 | 158,000.00 | 2,668,000.00 | 2,510,000.00 | 5.9 |
| | NET REVENUE OVER EXPENDITURES | 0.00 | 574,812.25 | -1,852,956.00 | -2,427,768.25 | 31.0 |

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016**

RAILROAD STATION IMPROVEMENT

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------|--------------------------|---------------|------------|------------|------------|------|
| 22-330-4000 | <u>GRANT REVENUE</u> | | | | | |
| | GRANT REVENUES 10-DC-032 | 4,781.59 | 4,781.59 | 280,817.00 | 276,035.41 | 1.7 |
| | TOTAL GRANT REVENUE | 4,781.59 | 4,781.59 | 280,817.00 | 276,035.41 | 1.7 |
| | TOTAL FUND REVENUE | 4,781.59 | 4,781.59 | 280,817.00 | 276,035.41 | 1.7 |

RAILROAD STATION IMPROVEMENT

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------|-------------------------------|---------------|------------|------------|------------|------|
| 22-900-9200 | <u>GRANT EXPENDITURES</u> | | | | | |
| | GRANT EXPENDITURES 10-DC-032 | 0.00 | 4,781.59 | 280,817.00 | 276,035.41 | 1.7 |
| | TOTAL GRANT EXPENDITURES | 0.00 | 4,781.59 | 280,817.00 | 276,035.41 | 1.7 |
| | TOTAL FUND EXPENDITURES | 0.00 | 4,781.59 | 280,817.00 | 276,035.41 | 1.7 |
| | NET REVENUE OVER EXPENDITURES | 4,781.59 | 0.00 | 0.00 | 0.00 | - |

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016**

COMMUNITY DEVELOPMENT

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------|--------------------------|---------------|------------|-----------|------------|------|
| 24-330-4000 | <u>GRANT REVENUES</u> | | | | | |
| | GRANT REVENUES 09-RR-022 | 0.00 | 20,178.41 | 25,482.00 | 5,303.59 | 79.2 |
| | TOTAL GRANT REVENUES | 0.00 | 20,178.41 | 25,482.00 | 5,303.59 | 79.2 |
| | TOTAL FUND REVENUE | 0.00 | 20,178.41 | 25,482.00 | 5,303.59 | 79.2 |

COMMUNITY DEVELOPMENT

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------|-------------------------------|---------------|------------------|-------------|-------------------|----------|
| 24-900-9200 | <u>GRANT EXPENDITURES</u> | | | | | |
| | GRANT EXPENDITURES 09-RR-022 | 0.00 | 1,316.20 | 25,482.00 | 24,165.80 | 5.2 |
| | TOTAL GRANT EXPENDITURES | 0.00 | 1,316.20 | 25,482.00 | 24,165.80 | 5.2 |
| | TOTAL FUND EXPENDITURES | 0.00 | 1,316.20 | 25,482.00 | 24,165.80 | 5.2 |
| | NET REVENUE OVER EXPENDITURES | 0.00 | 18,862.21 | 0.00 | -18,862.21 | - |

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016**

PUBLIC WORKS/SAFETY COMPLEX

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------|-----------------------------------|---------------|--------------|--------------|--------------|-------|
| | <u>GRANT REVENUE</u> | | | | | |
| 29-330-4010 | GRANT REVENUE - STATE DCCED | 211,307.81 | 1,939,729.00 | 1,939,729.00 | 0.00 | 100.0 |
| | TOTAL GRANT REVENUE | 211,307.81 | 1,939,729.00 | 1,939,729.00 | 0.00 | 100.0 |
| | <u>TRANSFERS FROM OTHER FUNDS</u> | | | | | |
| 29-390-4982 | TRANSFER IN | 0.00 | 0.00 | 2,500,000.00 | 2,500,000.00 | - |
| | TOTAL TRANSFERS FROM OTHER FUNDS | 0.00 | 0.00 | 2,500,000.00 | 2,500,000.00 | - |
| | TOTAL FUND REVENUE | 211,307.81 | 1,939,729.00 | 4,439,729.00 | 2,500,000.00 | 56.3 |

PUBLIC WORKS/SAFETY COMPLEX

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------|--------------------------------|---------------|--------------|--------------|--------------|------|
| | <u>CAPITAL EXPENDITURES</u> | | | | | |
| 29-600-9200 | CAPITAL EXPENDITURES-PUBLIC WO | 665,229.96 | 2,882,512.93 | 4,439,729.00 | 1,557,216.07 | 64.9 |
| | TOTAL CAPITAL EXPENDITURES | 665,229.96 | 2,882,512.93 | 4,439,729.00 | 1,557,216.07 | 64.9 |
| | TOTAL FUND EXPENDITURES | 665,229.96 | 2,882,512.93 | 4,439,729.00 | 1,557,216.07 | 64.9 |
| | NET REVENUE OVER EXPENDITURES | -453,922.15 | -942,783.93 | 0.00 | 942,783.93 | - |

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016**

SHOTGUN COVE

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------|--|---------------|-------------------|---------------------|---------------------|-------------|
| | <u>STATE GRANT REVENUE</u> | | | | | |
| 30-320-4068 | GRANT REV- IV 13-DC-508 | 0.00 | 674,310.67 | 1,191,999.00 | 517,688.33 | 56.6 |
| 30-320-4070 | GRANT REV PHS V 15-DC-160 | 0.00 | 59,400.00 | 2,000,000.00 | 1,940,600.00 | 3.0 |
| | <u>TOTAL STATE GRANT REVENUE</u> | <u>0.00</u> | <u>733,710.67</u> | <u>3,191,999.00</u> | <u>2,458,288.33</u> | <u>23.0</u> |
| | <u>FEDERAL GRANT REVENUE WFL</u> | | | | | |
| 30-350-4063 | GRANT REV - PH III | 0.00 | 0.00 | 1,951,875.00 | 1,951,875.00 | - |
| | <u>TOTAL FEDERAL GRANT REVENUE WFL</u> | <u>0.00</u> | <u>0.00</u> | <u>1,951,875.00</u> | <u>1,951,875.00</u> | <u>-</u> |
| | <u>TOTAL FUND REVENUE</u> | <u>0.00</u> | <u>733,710.67</u> | <u>5,143,874.00</u> | <u>4,410,163.33</u> | <u>14.3</u> |

SHOTGUN COVE

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------|---|---------------|-------------------|---------------------|---------------------|-------------|
| | <u>STATE GRANT EXPENDITURES</u> | | | | | |
| 30-820-9204 | GRANT EXP PHS IV 13-DC-508 | 0.00 | 643,500.81 | 1,191,999.00 | 548,498.19 | 54.0 |
| 30-820-9542 | GRANT EXP PHS V 15-DC-160 | 0.00 | 0.00 | 2,000,000.00 | 2,000,000.00 | - |
| | <u>TOTAL STATE GRANT EXPENDITURES</u> | <u>0.00</u> | <u>643,500.81</u> | <u>3,191,999.00</u> | <u>2,548,498.19</u> | <u>20.2</u> |
| | <u>FEDERAL GRANT EXPENDITURES WFL</u> | | | | | |
| 30-850-9543 | CAPITAL OUTLAY - SHOTGUN COVE | 0.00 | 28,599.00 | 1,951,875.00 | 1,923,276.00 | 1.5 |
| | <u>TOTAL FEDERAL GRANT EXPENDITURES WFL</u> | <u>0.00</u> | <u>28,599.00</u> | <u>1,951,875.00</u> | <u>1,923,276.00</u> | <u>1.5</u> |
| | <u>TOTAL FUND EXPENDITURES</u> | <u>0.00</u> | <u>672,099.81</u> | <u>5,143,874.00</u> | <u>4,471,774.19</u> | <u>13.1</u> |
| | <u>NET REVENUE OVER EXPENDITURES</u> | <u>0.00</u> | <u>61,610.86</u> | <u>0.00</u> | <u>-61,610.86</u> | <u>-</u> |

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016**

WATER AND WASTEWATER

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------|-----------------------------------|------------------|-------------------|-------------------|-------------------|--------------|
| | <u>CHARGES FOR SERVICES</u> | | | | | |
| 50-340-4300 | WATER SERVICE CHARGES | 32,965.78 | 135,688.58 | 295,000.00 | 159,311.42 | 46.0 |
| 50-340-4350 | WASTE WATER SERVICE CHARGES | 9,290.79 | 53,490.46 | 155,000.00 | 101,509.54 | 34.5 |
| 50-340-4500 | ENTERPRISE-PERMIT FEES | 0.00 | 0.00 | 100.00 | 100.00 | - |
| | <u>TOTAL CHARGES FOR SERVICES</u> | <u>42,256.57</u> | <u>189,179.04</u> | <u>450,100.00</u> | <u>260,920.96</u> | <u>42.0</u> |
| | <u>MISCELLANEOUS</u> | | | | | |
| 50-360-4901 | INTEREST ON BANK ACCOUNTS | 0.00 | 3,500.61 | 5,000.00 | 1,499.39 | 70.0 |
| 50-360-4910 | MISCELLANEOUS INCOME | 1,531.25 | 6,353.43 | 0.00 | -6,353.43 | - |
| | <u>TOTAL MISCELLANEOUS</u> | <u>1,531.25</u> | <u>9,854.04</u> | <u>5,000.00</u> | <u>-4,854.04</u> | <u>197.1</u> |
| | <u>TOTAL FUND REVENUE</u> | <u>43,787.82</u> | <u>199,033.08</u> | <u>455,100.00</u> | <u>256,066.92</u> | <u>43.7</u> |

WATER AND WASTEWATER

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------|--|------------------|-------------------|--------------------|--------------------|--------------|
| | <u>OPERATION EXPENSES</u> | | | | | |
| 50-800-6000 | SALARIES & WAGES | 11,471.54 | 109,583.35 | 171,828.00 | 62,244.65 | 63.8 |
| 50-800-6030 | FICA TAXES | 166.34 | 1,588.42 | 2,491.00 | 902.58 | 63.8 |
| 50-800-6040 | WORKER'S COMP. | 730.37 | 5,974.99 | 7,197.00 | 1,222.01 | 83.0 |
| 50-800-6050 | ESC TAXES | 46.10 | 1,588.66 | 2,775.00 | 1,186.34 | 57.3 |
| 50-800-6060 | HEALTH & LIFE INSURANCE | 2,564.25 | 21,538.46 | 33,390.00 | 11,851.54 | 64.5 |
| 50-800-6070 | PERS RETIREMENT | 2,523.74 | 23,822.58 | 37,802.00 | 13,979.42 | 63.0 |
| 50-800-6410 | INSURANCE - LIABILITY | 83.71 | 669.70 | 1,469.00 | 799.30 | 45.6 |
| 50-800-6420 | INSURANCE - AUTO | 115.40 | 923.18 | 2,025.00 | 1,101.82 | 45.6 |
| 50-800-6490 | INSURANCE - CLAIMS DEDUCTIBLE | 0.00 | 0.00 | 5,000.00 | 5,000.00 | - |
| 50-800-6540 | LICENSES & PERMITS | 0.00 | 150.00 | 1,400.00 | 1,250.00 | 10.7 |
| 50-800-6565 | OUTSIDE CONTRACTORS | 0.00 | 0.00 | 10,000.00 | 10,000.00 | - |
| 50-800-6570 | PHYSICAL EXAMS | 0.00 | 0.00 | 500.00 | 500.00 | - |
| 50-800-6580 | POSTAGE | 0.00 | 49.07 | 250.00 | 200.93 | 19.6 |
| 50-800-6740 | SMALL TOOLS | 0.00 | 119.98 | 2,500.00 | 2,380.02 | 4.8 |
| 50-800-6750 | TESTING WATER/SEWER | 0.00 | 3,665.00 | 5,000.00 | 1,335.00 | 73.3 |
| 50-800-6770 | TRAVEL, TRAINING & DEV. | 0.00 | 0.00 | 5,000.00 | 5,000.00 | - |
| 50-800-7100 | REPAIRS - BUILDING | 0.00 | 17.48 | 5,000.00 | 4,982.52 | 0.4 |
| 50-800-7350 | REPAIRS - EQUIPMENT | 0.00 | 1,068.94 | 8,000.00 | 6,931.06 | 13.4 |
| 50-800-7650 | REPAIRS - SYSTEM | 0.00 | 934.16 | 5,000.00 | 4,065.84 | 18.7 |
| 50-800-7750 | GAS & OIL - VEHICLES | 84.78 | 870.66 | 3,500.00 | 2,629.34 | 24.9 |
| 50-800-8550 | SUPPLIES - OFFICE | 0.00 | 166.50 | 500.00 | 333.50 | 33.3 |
| 50-800-8950 | UNIFORMS | 0.00 | 0.00 | 400.00 | 400.00 | - |
| 50-800-8970 | SUPPLIES - SAFETY | 0.00 | 0.00 | 2,500.00 | 2,500.00 | - |
| 50-800-8995 | SUPPLIES & MATERIALS | 0.00 | 0.00 | 4,000.00 | 4,000.00 | - |
| 50-800-9010 | UTILITIES - ELECTRICITY | 2,382.97 | 16,122.67 | 32,250.00 | 16,127.33 | 50.0 |
| 50-800-9040 | UTILITIES - HEATING FUEL | 93.09 | 5,349.99 | 13,500.00 | 8,150.01 | 39.6 |
| 50-800-9070 | UTILITIES - TELEPHONE | 0.00 | 12.16 | 500.00 | 487.84 | 2.4 |
| 50-800-9900 | INTERDEPARTMENT SUPPORT | 3,792.50 | 30,340.00 | 45,510.00 | 15,170.00 | 66.7 |
| | <u>TOTAL OPERATION EXPENSES</u> | <u>24,054.79</u> | <u>224,555.95</u> | <u>409,287.00</u> | <u>184,731.05</u> | <u>54.9</u> |
| | <u>CAPITAL OUTLAY - FROM RESERVE</u> | | | | | |
| 50-900-9580 | CAPITAL OUTLAY - VEHICLES | 0.00 | 0.00 | 495,000.00 | 495,000.00 | - |
| | <u>TOTAL CAPITAL OUTLAY - FROM RESERVE</u> | <u>0.00</u> | <u>0.00</u> | <u>495,000.00</u> | <u>495,000.00</u> | <u>-</u> |
| | <u>TOTAL FUND EXPENDITURES</u> | <u>24,054.79</u> | <u>224,555.95</u> | <u>904,287.00</u> | <u>679,731.05</u> | <u>24.8</u> |
| | <u>NET REVENUE OVER EXPENDITURES</u> | <u>19,733.03</u> | <u>-25,522.87</u> | <u>-449,187.00</u> | <u>-423,664.13</u> | <u>(5.7)</u> |

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016**

SMALL BOAT HARBOR

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------|---|-------------------|---------------------|---------------------|--------------------|--------------|
| | <u>CHARGES FOR SERVICES</u> | | | | | |
| 51-340-4251 | USER FEES & PERMITS | 0.00 | 0.00 | 75.00 | 75.00 | - |
| 51-340-4401 | MOORAGE - PREFERENTIAL (Billings) | | 558,283.76 | | | |
| | ACTUAL Preferential Revenue | 13,172.37 | 545,175.62 | 420,000.00 | -125,175.62 | 129.8 |
| | MOORAGE - PREFERENTIAL (Balance-Aging) | | 13,108.14 | | | |
| 51-340-4402 | MOORAGE - TRANSIENT (Billings) | | 362,558.13 | | | |
| | <i>MOORAGE - TRANSIENT (Payments)</i> | <i>25,979.27</i> | <i>219,124.02</i> | | | |
| | MOORAGE - TRANSIENT (Balance-Aging) | | 143,434.11 | | | |
| | <i>MOORAGE - TRANSIENT (Non-Billed Revenue)</i> | | <i>80,484.36</i> | | | |
| | ACTUAL Transient Revenue | 25,979.27 | 299,608.38 | 440,000.00 | 140,391.62 | 68.1 |
| 51-340-4403 | BOAT LIFT FEES | 4,240.00 | 8,473.50 | 13,000.00 | 4,526.50 | 65.2 |
| 51-340-4404 | UTILITY FEES | 480.00 | 22,382.29 | 60,000.00 | 37,617.71 | 37.3 |
| 51-340-4406 | WHARFAGE FEES | 392.58 | 10,115.28 | 10,000.00 | -115.28 | 101.2 |
| 51-340-4407 | VESSEL TOW FEES | 731.25 | 2,187.75 | 500.00 | -1,687.75 | 437.6 |
| 51-340-4408 | USED OIL COLLECTION F | 174.90 | 1,269.95 | 1,200.00 | -69.95 | 105.8 |
| 51-340-4409 | WAITING LIST FEES | 300.00 | 15,550.00 | 18,000.00 | 2,450.00 | 86.4 |
| 51-340-4410 | PUMP OUT FEES | 45.50 | 1,510.50 | 500.00 | -1,010.50 | 302.1 |
| 51-340-4411 | LAUNCH FEES | 39,260.00 | 98,713.00 | 100,000.00 | 1,287.00 | 99.8 |
| 51-340-4412 | SHOWERS | 344.00 | 2,596.00 | 2,500.00 | -96.00 | 103.8 |
| 51-340-4413 | GRID | 3,509.14 | 4,499.14 | 1,000.00 | -3,499.14 | 449.9 |
| 51-340-4414 | VESSEL MAINTENANCE | 0.00 | 273.00 | 6,000.00 | 5,727.00 | 4.6 |
| 51-340-4415 | DRY STORAGE FEES | 0.00 | 1,224.00 | 4,000.00 | 2,776.00 | 30.6 |
| 51-340-4416 | PARKING - ANNUAL | 3,000.00 | 56,800.00 | 73,000.00 | 16,200.00 | 78.0 |
| 51-340-4418 | USER FEES | 0.00 | 24.00 | 4,000.00 | 3,976.00 | 0.6 |
| 51-340-4426 | PARKING DAILY | 23,119.00 | 61,455.00 | 60,000.00 | -1,455.00 | 100.4 |
| 51-340-4445 | MISC. SERVICES | 0.00 | 76.50 | 1,000.00 | 923.50 | 7.7 |
| | TOTAL CHARGES FOR SERVICES | 114,748.01 | 1,131,933.91 | 1,214,700.00 | 82,766.09 | 93.2 |
| | <u>LEASES INCOME</u> | | | | | |
| 51-345-4512 | LEASE - ARRC NET OF RR SHARE | 9,619.35 | 57,436.30 | 66,000.00 | 8,563.70 | 87.0 |
| | TOTAL LEASES INCOME | 9,619.35 | 57,436.30 | 66,000.00 | 8,563.70 | 87.0 |
| | <u>OTHER REVENUE</u> | | | | | |
| 51-360-4417 | FUEL FLOAT INCOME | 0.00 | 15,074.54 | 20,000.00 | 4,925.46 | 75.4 |
| 51-360-4430 | CAMPING | 2,129.00 | 10,206.00 | 0.00 | -10,206.00 | - |
| 51-360-4900 | INTEREST & LATE FEES ON A/R | 0.00 | 0.00 | 4,000.00 | 4,000.00 | - |
| 51-360-4901 | INTEREST ON BANK ACCO | 0.00 | 3,500.89 | 5,000.00 | 1,499.11 | 70.0 |
| 51-360-4910 | MISCELLANEOUS INCOME | 0.00 | 6,403.34 | 0.00 | -6,403.34 | - |
| 51-360-4914 | RESALE ITEMS | 0.00 | 0.00 | 500.00 | 500.00 | - |
| | TOTAL OTHER REVENUE | 2,129.00 | 35,184.77 | 29,500.00 | -5,684.77 | 119.3 |
| | TOTAL FUND REVENUE | 126,496.36 | 1,224,554.98 | 1,310,200.00 | 85,645.02 | 83.8 |

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016**

SMALL BOAT HARBOR

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--------------------------------------|--|------------------|-------------------|---------------------|--------------------------|
| <u>HARBOR OPERATIONS EXP</u> | | | | | |
| 51-800-6000 | SALARIES & WAGES | 35,390.07 | 285,694.88 | 461,555.00 | 175,860.12 50.2 |
| 51-800-6030 | FICA TAXES | 1,179.49 | 8,646.50 | 11,624.00 | 2,977.50 58.7 |
| 51-800-6040 | WORKER'S COMP. | 1,618.54 | 14,171.38 | 15,949.00 | 1,777.62 68.6 |
| 51-800-6050 | ESC TAXES | 513.28 | 5,377.71 | 10,391.00 | 5,013.29 44.1 |
| 51-800-6060 | HEALTH & LIFE INSURANCE | 5,413.34 | 53,062.11 | 94,500.00 | 41,437.89 44.7 |
| 51-800-6070 | PERS RETIREMENT | 5,421.49 | 47,837.00 | 84,080.00 | 36,243.00 47.1 |
| 51-800-6205 | ADVERTISING | 0.00 | 144.44 | 1,500.00 | 1,355.56 - |
| 51-800-6215 | COLLECTION EXPENSE | 0.00 | 0.00 | 5,000.00 | 5,000.00 - |
| 51-800-6220 | BANK SERVICE CHARGES | 4,279.45 | 18,333.66 | 14,000.00 | -4,333.66 77.1 |
| 51-800-6260 | BAD DEBT EXPENSE | 0.00 | 0.00 | 10,000.00 | 10,000.00 - |
| 51-800-6280 | DUES & SUBSCRIPTIONS | 150.00 | 225.00 | 500.00 | 275.00 15.0 |
| 51-800-6410 | INSURANCE - LIABILITY | 1,182.25 | 19,413.44 | 62,256.00 | 42,842.56 31.2 |
| 51-800-6420 | INSURANCE - AUTO | 155.95 | 1,091.67 | 2,638.00 | 1,546.33 41.4 |
| 51-800-6440 | INSURANCE - PROPERTY | 896.63 | 11,656.19 | 16,158.00 | 4,501.81 72.1 |
| 51-800-6490 | INSURANCE CLAIMS-DEDU | 0.00 | 0.00 | 5,000.00 | 5,000.00 - |
| 51-800-6540 | ENTERPRISE-LICENSES & PERMITS | 0.00 | 60.00 | 250.00 | 190.00 24.0 |
| 51-800-6565 | OUTSIDE CONTRACTORS | 500.00 | 2,364.99 | 25,000.00 | 22,635.01 7.2 |
| 51-800-6570 | PHYSICAL EXAMS | 125.00 | 394.00 | 500.00 | 106.00 53.8 |
| 51-800-6580 | POSTAGE | 0.00 | 888.72 | 2,500.00 | 1,611.28 35.6 |
| 51-800-6635 | PROF. FEES - COMPUTER SUPPORT | 0.00 | 2,796.48 | 5,000.00 | 2,203.52 55.9 |
| 51-800-6636 | PROF FEES - WEB SITE | 0.00 | 800.00 | 2,500.00 | 1,700.00 32.0 |
| 51-800-6650 | PROF. FEES - LEGAL | 378.50 | 1,900.30 | 10,000.00 | 8,099.70 15.2 |
| 51-800-6700 | PUBLICATIONS&SUBS. | 0.00 | 75.00 | 350.00 | 275.00 21.4 |
| 51-800-6730 | EQUIPMENT RENTAL | 0.00 | 989.10 | 2,000.00 | 1,010.90 49.5 |
| 51-800-6740 | SMALL TOOLS | 0.00 | 57.78 | 3,000.00 | 2,942.22 1.9 |
| 51-800-6770 | TRAVEL, TRAINING & DEV. | 0.00 | 3,101.00 | 4,000.00 | 899.00 77.2 |
| 51-800-6780 | WASTE DISPOSAL - EVOS | 57.75 | 267.75 | 2,000.00 | 1,732.25 10.5 |
| 51-800-7100 | REPAIRS - BUILDINGS | 0.00 | 1,276.12 | 3,000.00 | 1,723.88 42.5 |
| 51-800-7350 | REPAIRS - EQUIPMENT | 0.00 | 2,783.26 | 16,000.00 | 13,216.74 17.2 |
| 51-800-7400 | REPAIRS - VEHICLES | 0.00 | 276.95 | 2,000.00 | 1,723.05 13.9 |
| 51-800-7500 | PARKING LOT MAINTENANCE | 0.00 | 1,565.09 | 1,500.00 | -65.09 104.3 |
| 51-800-7610 | REPAIRS - UTILITIES | 0.00 | 578.74 | 6,000.00 | 5,421.26 9.7 |
| 51-800-7750 | GAS & OIL - VEHICLES | 247.96 | 1,906.54 | 9,300.00 | 7,393.46 17.8 |
| 51-800-7820 | REPAIRS - DOCKS | 0.00 | 3,329.14 | 20,000.00 | 16,670.86 16.7 |
| 51-800-8150 | SUPPLIES - CONSUMABLE | 812.17 | 4,554.14 | 8,000.00 | 3,445.86 46.8 |
| 51-800-8151 | SUPPLIES - CONSUMABLE - SERV | 0.00 | 0.00 | 1,750.00 | 1,750.00 - |
| 51-800-8200 | SUPPLIES - PARKING | 0.00 | 748.69 | 4,000.00 | 3,251.31 18.7 |
| 51-800-8400 | SUPPLIES - FIRE SUPPRESSION | 0.00 | 0.00 | 7,000.00 | 7,000.00 - |
| 51-800-8550 | SUPPLIES - OFFICE | 42.96 | 488.75 | 6,000.00 | 5,511.25 8.2 |
| 51-800-8750 | SUPPLIES - PRINTING | 0.00 | 0.00 | 1,500.00 | 1,500.00 - |
| 51-800-8800 | SUPPLIES - RESALE ITEMS | 0.00 | 0.00 | 500.00 | 500.00 - |
| 51-800-8950 | SUPPLIES - UNIFORMS | 0.00 | 1,475.90 | 2,000.00 | 524.10 73.8 |
| 51-800-8970 | SUPPLIES - SAFETY | 0.00 | 805.96 | 2,000.00 | 1,194.04 40.3 |
| 51-800-9000 | UTILITIES - INTERNET | 243.00 | 2,175.47 | 7,000.00 | 4,824.53 27.6 |
| 51-800-9010 | UTILITIES - ELECTRICITY | 3,225.76 | 39,853.50 | 60,000.00 | 20,146.50 61.1 |
| 51-800-9040 | UTILITIES - HEATING FUEL | 429.92 | 2,697.01 | 4,500.00 | 1,802.99 50.4 |
| 51-800-9050 | UTILITIES - SOLID WASTE | 16,590.96 | 72,525.39 | 80,000.00 | 7,474.61 69.9 |
| 51-800-9070 | UTILITIES - TELEPHONE | 171.34 | 1,974.90 | 6,000.00 | 4,025.10 30.1 |
| 51-800-9095 | UTILITIES - WATER/WASTEWATER | 1,305.32 | 5,859.72 | 25,000.00 | 19,140.28 23.5 |
| 51-800-9500 | LOBBYIST FEES | 0.00 | 2,750.00 | 0.00 | -2,750.00 - |
| 51-800-9510 | SNOW REMOVAL | 0.00 | 0.00 | 35,000.00 | 35,000.00 - |
| 51-800-9900 | INTERDEPARTMENT SUPPORT | 10,919.00 | 87,352.00 | 131,028.00 | 43,676.00 58.3 |
| | TOTAL HARBOR OPERATIONS EXP | 91,250.13 | 714,326.37 | 1,291,329.00 | 577,002.63 32.0 |
| <u>CAPITAL OUTLAY - FROM RESERVE</u> | | | | | |
| 51-900-9510 | CAPITOL OUTLAY - BLDG & FACIL | 0.00 | 110,000.00 | 120,000.00 | 10,000.00 91.7 |
| 51-900-9520 | CAPITAL OUTLAY - EQUIPMENT | 0.00 | 26,673.42 | 150,000.00 | 123,326.58 17.8 |
| 51-900-9530 | CAPITOL OUTLAY - COMP | 0.00 | 0.00 | 5,000.00 | 5,000.00 - |
| | TOTAL CAPITAL OUTLAY - FROM RESERVE | 0.00 | 136,673.42 | 275,000.00 | 138,326.58 49.7 |
| | TOTAL FUND EXPENDITURES | 91,250.13 | 850,999.79 | 1,566,329.00 | 715,329.21 44.5 |
| | NET REVENUE OVER EXPENDITURES | 35,246.23 | 373,555.19 | -256,129.00 | -629,684.19 156.7 |

**CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016**

HARBOR RENOVATION C.I.P.

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------|-------------------------------|---------------|------------|--------|------------|------|
| 73-800-9305 | <u>NON-GRANT EXPENDITURES</u> | | | | | |
| | OCEAN DOCK REPAIR | 0.00 | 52,278.00 | 0.00 | -52,278.00 | - |
| | TOTAL NON-GRANT EXPENDITURES | 0.00 | 52,278.00 | 0.00 | -52,278.00 | - |
| | TOTAL FUND EXPENDITURES | 0.00 | 52,278.00 | 0.00 | -52,278.00 | - |
| | NET REVENUE OVER EXPENDITURES | 0.00 | -52,278.00 | 0.00 | 52,278.00 | - |

September 7, 2016

From: Harbormaster
To: City Manager

Subj: Monthly Harbor Report

Administration:

- Continuing to work on changes to harbor policies for next year.
- Began laying off seasonal employees.
- Continuing to provide data to Army Corps of Engineers regarding parking during holiday weekends, and possible parking facilities at the head of Passage Canal.
- I mailed a letter to berth holders on B and C floats explaining how the design of the new floats would be different than the existing floats. As planned, the new floats would have the triangle shaped gusset at the end of the finger. So far, 10 boat owners have expressed that the new design would interfere with their ability to use the floats. Bellingham Marine provided a rough estimate to rebuild the floats so they closely matched the existing design. The cost would increase by approximately \$196,000.

Harbor:

- I'm soliciting sealed bids for the connection of the new generator, expected to leave the factory on September 15.
- Replaced bushings and pins in the steering linkage on travel lift.
- Applied water sealer to C,D,E,F,Z floats.
- Checked torque on fasteners on C,D,E,F,Z floats.
- Replaced boiler recirculating pump for office heating system.

Meetings attended:

- Bellingham Marine, discussing remaining harbor rebuild.
- Met with ARRC to discuss DeLong dock management.

Copy to:
File

Memorandum

To: Mark Lynch - City Manager

From: Scott Korbe

Subject: Monthly Public Works Report

Date: September 15, 2016

During the past month the Publics Works Department has been focused on the following:

Sanitary Sewer

- ▶ Inspect and flush Hill Street and Depot
- ▶ September Glacier and Whittier street will be inspected and flushed
- ▶ Preventative Maintenance – Lift Stations
- ▶ Cleaned and remove all sludge material on the effluent side of the treatment facility
- ▶ Monthly testing and reports
- ▶ Pumped out HOB and Lou Young restrooms

Water

- Removed 6 meters
- Repaired Well house #2 double check / PRV assembly
- Painted all valve locations in preparation for winter
- Monthly testing and reports

Roads

- ▶ Patch Potholes – 2 ton
- ▶ Grade SCR – 2 time
- ▶ Brush road side ditches
- ▶ Mow City Park
- ▶ Install Signage at the end of SCR
- ▶ Clean and inspect Catch basins

Misc:

- ▶ Painted Lou Young restroom

Construction Projects

- ▶ SCR Phase 4a (Remaining Shovel Ready Project)
 - Working with Engineer to develop Engineers estimate for construction
- ▶ SCR Phase 4 (Second Salmon Run Culverts)
 - Project Completed 7-1-16
 - Working on finalizing contract. (November)
- ▶ Well House Electrical and emergency generator –
 - Requesting Executive Session to discuss Budget and contract authorization
- ▶ RR Plaza at the Pedestrian Tunnel
 - Corp will be onsite Thursdays to install rock work and plaque.
 - Working on alternative option to complete the project if the Corp cannot complete the project this fall.

Notes from the PW Director This month I have focused my attention on the following areas:

- ▶ I was on vacation for three weeks during this time period and I have been playing catch up. I would like to thank my staff for doing a wonderful job in my absence.
- ▶ PSB – Involved as requested
- ▶ Working with City Manager – PCD & Triangle Platting and Survey
- ▶ Permitting issue on Kittywake Court.
- ▶ Participated in the following meetings
 - Council Meeting
 - P&Z meeting
 - Staff Meetings
 - Army Corp
 - RR Plaza

Whittier Public Safety Facility Construction Project

Monthly Report: 14 September 2016

Prepared by Moe Zamarron, Project Manager

DESIGN:

Received window and door submittals Aug 16, returned with comments Sept 1

Received mechanical resubmittal Sept 7

Received star resubmittal Sept 7

Received electrical switchgear submittal Sept 9, returned Sept 13

ON-SITE

Poured tie beams, Aug 19

Completed backfill around site, Aug 19

Erection of the metal building frame began the week of August 22

Grading for site concrete and paving began Sept 9

Building squared and connection bolts tightened from 'L' line back to 'G' line, Sept 13

Frame completion expected Oct 1

Roof and siding completion set for Oct 14



Column layout in the existing firehall: The total span distance is 100 feet and the ceiling height is 14 feet. 4 light-weight columns and no diagonal bracing.



Column layout for the same span and ceiling height in the new building: 5 heavy columns with diagonal bracing at the center section.



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

**PLANNING COMMISSION
REGULAR MEETING
WEDNESDAY, MARCH 2, 2016
Homeowner's Lounge, Begich Towers Building**

MINUTES

1. CALL TO ORDER

Charlene Arneson called the meeting to order at 6:02 pm.

2. ROLL CALL

Commission members present: Charlene Arneson, Terry Bender, Ed Hedges, Jean Swingle and Dyanna Pratt

ADMINISTRATION PRESENT

Mark Lynch, City Manager, Scott Korbe, Public Works Director, David Schofield, Chief of Police, and Jennifer Rogers, Deputy City Clerk

PUBLIC PRESENT

Mayor Daniel Blair, Lindsey Vaughan and Brandon Hunter

3. APPROVAL OF REGULAR MEETING AGENDA

MOTION: Ed Hedges made a motion to approve the March 2, 2016 Regular Meeting Agenda as is.

SECOND: Terry Bender

VOTE: Unanimous

DISCUSSION: None

4. APPROVAL OF MINUTES

MOTION: Dyanna Pratt made a motion to approve the Regular Meeting Minutes of January 6, 2016 as is.

SECOND: Jean Swingle

VOTE: Unanimous
DISCUSSION: None

5. ADMINISTRATIVE REPORTS

Mark Lynch stated that he'll give updates on various topics as we cover them on the agenda.

6. NEW BUSINESS:

A. Project Baseline Presentation by Brandon Hunter

Charlene Arneson stated that Brandon Hunter is here to make a presentation as well as ask for permission to use the Smitty's Cove area for his project; he was not aware that he needed permission. Brandon Hunter played a video which contained samples of the underwater environment and sea life that can be found in the Smitty's Cove area.

He explained that the purpose of Project Baseline is to preserve and protect the resources with the public's support. They've created an organized way of documenting what's in Smitty's Cove and advocating for it. Creating a visual library; pictures, videos and presentations will play an important role in their project.

Brandon is the local project manager for Smitty's Cove. He established a baseline in Smitty's Cove and has created four monitoring stations. Station 1 is out in the sea whips in about ft. of water. Station 2 is directly under the wreckage of the old Alaska Railroad crane. Station 3 is on the wreckage of the pier that used to support the crane. Station 4 is just to the right of the boat ramp.

The four pvc marker buoys were placed without Brandon's knowledge that he needed to gain permission; he is here for that tonight and to ask for permission to leave the marker buoys and monitor the underwater environment.

Brandon stated that he'll be at the school on Monday for an interactive presentation. Touch tanks will be set up for the kids so they can interact with some of the critters. He asked for permission to remove plant and animal life for this presentation.

Brandon Hunter welcomed any questions.

Terry Bender stated that the Project Baseline is a wonderful idea. Charlene added that Smitty's Cove has been on the Planning Commission's agenda for years and would like to see it dedicated as a marine park. She added that divers are a great source of income during the winter months.

Charlene Arneson suggested that Brandon work with NOAA and the Coast Guard on getting Smitty's Cove designated as a marine park. She added that we already have our ordinance in place.

MOTION: Terry Bender made a motion to allow Brandon Hunter/Project Baseline to continue with his project and allow him to remove plant and animal life for the presentation he has with the school.

SECOND: Ed Hedges

VOTE: Unanimous

DISCUSSION: None

B. Pre-Application for lots near O'Neill Creek Road

Representative present for Global Positioning Services, Inc., Lindsey Vaughan, clarified that the land for discussion is located to the right of the tunnel. Lindsey stated that there has been a few change since she originally submitted the plans in October. Passage Canal Co. originally wanted to subdivide lots 27-41 in hopes of making the lots more desirable for prospective buyers.

However, as time passed, they decided that they didn't want to pay for the survey before knowing if they had buyers. Their current main goal is just to survey the four lots that have the bunkers, (lots 38-41) so they can be sold to Chris Pallister, the Gulf of Alaska. Lindsey added that the lots cannot be sold until they've been surveyed.

Lindsey said she noticed that in the January minutes, there was reference that the zoning would need to be changed; however, for the purposes of lots 38-41, they're going to be used for boat storage. Mayor Daniel Blair asked what is the land zoned right now. Charlene replied that everything at the head of the bay is zoned industrial. Lindsey stated that the zoning maps she found online showed the head of the bay, but it didn't cover some of the lots. Charlene replied that our official zoning map can be found in the Comprehensive Plan. She further stated that everything at the head of the bay is zoned industrial.

There was a lengthy discussion about the table of uses in the Whittier Municipal Code and whether or not boat storages are permitted under industrial use. Lindsey Vaughan stated that the bunkers are currently used for boat storage and equipment storage for the Gulf of Alaska Keepers. Mark Lynch asked Lindsey Vaughan if they're leasing it and using it for their own private boat, or is it being used for commercial boat storage? Lindsey replied that the Gulf of Alaska Keepers are using it. Mark stated in his opinion, he feels it falls under commercial storage.

Dyanna Pratt suggested that the table of allowed uses be amended to add boat storage. Mark Lynch replied that the commission can make changes to the table and send it to council; it will take two readings for it to pass. Mark added that we probably currently have boat storage on private, commercial, and industrial zoned properties.

Lindsey Vaughan stated that they want to proceed with the project under garages, public parking for now. However, they'll submit a preliminary plat and probably will have a plat finalized before June. They'd like to move forward with the use of the commercial garage.

Charlene asked Lindsey if she is one the land owners. Lindsey replied that she was not; she is the land surveyor. Mark told Lindsey that before we can plat the land, we'll need something from the owner stating they want to plat it and that she is their representative because only the owner can take action on the property.

Lindsey also reported that they plan to put a turnaround at the end of the road. Mark replied that he has no plans to dedicate any street to the city right now unless they're willing to develop it as a street and meet all the city's requirements. Scott Korbe added that the city has no ownership of the road; it's all private. Mark added that the loop at the end of the road is private property. Lindsey stated that the road appears in the Comprehensive Plan as one of the roads for Whittier. Scott replied that it shows as a road in Whittier, but it's not owned by Whittier. There is no title, deed or any formal dedication of that road or right of way.

Charlene Arneson stated O'Neil Road and O'Neil culvert does not belong to the city, but we were able to receive funds to repair it because we went through the Prince William Sound Advisory

since it affects the Portage Pass Trail and Forest Services.

Lindsey then said that Brooke Marston owns a great deal of the land at the right-of-way for the trail. They have about 270 acres and wanted some input on whether or not the city has any ideas of what should happen there instead of leaving it as is.

Lindsey clarified that if it would be a big issue to get it rezoned so they can get different uses. Scott Korbe said that there is a mechanism in the code for property owners to request the use of their property through conditional use. Charlene added that depending on what the intended use is, it may not be necessary to rezone it.

Lindsey stated that for tonight, they're just looking at the four lots. Scott Korbe informed Lindsey that in development of the plats as listed on her sheet, she needs to be sure that the proper setbacks are adhered to when the road is being designed. Lindsey asked Scott if they need to be far enough from the bunkers. Scott replied in the affirmative.

Mark stated that concerning the trails, he understands that it is managed entirely by the US Forest Services and they are including that trail in the Trail Network. Lindsey stated that the trail is not owned by the Forest Services and the parking lot is on Passage Canal land. Mark recommended that they work with the Forest Services.

Lindsey stated that they believe they are to some extent, but there's a great deal of land there that isn't being used by the Forest Services. Scott Korbe stated that there is a combination of uses there. Yes, they are parking on the road, but they are also parking on state owned property. The parcels that are to the north of Passage Canal Drive belong to the state.

Mark asked Lindsey for clarification on the 40 ft. drainage easement centered up creek in the original map that she provided. Lindsey replied that it meant property owners could not do anything to disrupt the flow of the creek. Mark asked if it was an intended dedication. Lindsey replied that it was not.

In regards to the turnaround at the end of the road, Mark stated that in the city's opinion, since it's private property, they can put a turnaround if they want. Scott Korbe requested that they design it according to design standards just in case there is a fire or need for an emergency vehicle to go there. Mark said that all the platting requirements can be found in the code; Titles 15 and 16. Scott Korbe asked Lindsey if the land has been surveyed. Lindsey replied that the contours are from 2001 aerial photo interpretations.

MOTION: Terry Bender made a motion to accept the pre-plat and proceed with the preliminary.

SECOND: Dyanna Pratt

VOTE: Motion passed unanimously

DISCUSSION: None

Lindsey added that some of the uses they have for the land is boat storage and summer cabins.

Charlene Arneson suggested that we move Dave Schofield's report on the Hazard Mitigation Plan to the next item to discuss. There were none who objected.

A. Hazard Mitigation Plan

Chief of Police, David Schofield, reported that he has not worked with the plan that comes up every few years, but in 2015 he worked with Alaska Emergency Management and Whittier Security Assessment. They looked at man-made hazards as well as natural hazards. For that assessment, they looked at the Begich Towers, the railroad, both of the cable landings at the head of the bay, the harbor, the P-12 building.

The assessment looked at the impact it would have on Whittier but also the state as a whole and how long it would take to get these facilities back up and running. A lot of the information isn't for the public, but it can be used if we want to apply for grants to correct some mitigation problems.

Members of the Emergency Management for the State of Alaska came down and visited each site. They interviewed people specific to each site. Another aspect of work that will be specific to the hazard mitigation plan is the SCRCP Plan, which redesigns the current Emergency Operations Plan.

SCRCP Plan is designed for smaller communities with populations under 1,000; it's an all hazards plan. The SCRCP Plan is designed around roles or titles, not people or specific names. Mark added that we're not assigning any specifics, just general information. The email address and phone numbers will stay with the position so that the contact information stays the same even if the person changes. Dave Schofield added that we now have the opinions of experts in the field for the hazard mitigation plan. The cost of the SCRCP Plan will be picked up by the state. He said that he has seen the second draft, so he's just fine tuning it. As soon as he feels it's ready, he'll ship it out and they'll make booklets.

Charlene Arneson thanked Dave Schofield for his work on this.

7. NON-ACTION BUSINESS

B. Tidelands- Maps

Mark Lynch went over the maps he gave the commission members. He suggested that we write in our code, "Any sections of tidelands in the city limits that is not in an area that is not platted should be zoned recreational tidelands." He stated that he needed assistance with zoning the water near the triangle area because he wasn't sure where the zoning line should be; he wasn't sure if it should be zoned commercial or recreational. He wanted the input of the commission members on this and reminded them that we can zone the tidelands without owning the land.

Mark stated that he'll get in touch with WH Pacific to see if they can generate maps with updated zoning for tidelands. Charlene stated that Suzanne Taylor and Michelle McCullugh are the two employees who worked on creating maps for the city.

Terry Bender asked about the businesses that wanted to do something from that site. Charlene replied that we have conditional use and variances. Mark added that business don't have leases that go out to the breakwater. The breakwater belongs to the city. There's a 10ft. buffer between the business and the breakwater that is retained for public access.

Scott met with our insurance agent today and examined the damage that occurred as a result of the recent earthquake and whether or not we have a claim. There is some soil erosion and the whole breakwater slid a little bit. The triangle cracked about 50-60 ft. in from the breakwater and the entire

triangle area sunk 6-8 inches. The ocean dock used to be 6-8 inches higher than the triangle, and now they're both just about level. The standard deductible on earthquake insurance is \$100,000 so they won't pay for anything unless the damage exceeds \$100,000. Mark added that earthquake insurance doesn't cover land damage, only structures.

Mayor Daniel Blair inquired about the ownership of land zoned on the map. Mark replied that we don't have to own the land to zone it. We can zone private property as well. We can zone the tidelands without owning the tidelands. It's within the city limits, therefore, it's within our rights to zone it.

The Commission members had a brief discussion and stated that they want to zone the tidelands starting at the mean high tide to 100 ft. beyond the lowest of low tides.

C. Tank Farm

Mark stated that he received an email from the Department of Defense giving him an update on where we are with the transfer. The land transfer was supposed to be finalized last November.

D. Land Trades with Alaska Railroad

No new news to report. Mark Lynch and Mayor Dan Blair have a meeting scheduled with the attorney next week to discuss this.

E. Smitty's Cove Park

Charlene Arneson stated that Brandon Hunter had a great presentation. She hopes that we'll eventually have a park. Ed Hedges added that if it becomes a marine park, they can't anchor there. Charlene agreed and added that they can still fish and it would be a no wait zone.

F. Whittier Historic Railroad Plaza

Scott Korbe has been working with the Corps on this project. The old monument has been dismantled and the plaque had been cleaned up and polished this winter. The Corps is supposed to return in the spring to start putting the monument back together.

G. CVP Fund Projects

Mark Lynch reported that the city council authorized the use of 2.5 million for a new public facility building. We currently have 3.5 million in the CVP funds. Future CVP funds will likely go towards completing the harbor project; however, the state wants to take all future CVP funds.

H. Shotgun Cove Land

Mark reported that he'll meet with an engineering firm for the RFP for the next phase of the project. A new RFP is needed for the 2nd Salmon Run to Emerald Cove or Trinity Point. Mark reported that he's had a number of communications with the state and federal lobbyist. There had been changes to how the Western Federal Lands money is allocated. It now requires a 9% local match for 91% federal funds. Scott Korbe will work with Tim Charnon.

Mark stated that the Forest Service owns land at Trinity Point. He was told that the only way we'll get enough points in the selection process is if we have a federal agency who want to get the road there.

He'll work with Tim Charnon to see if we can get their support. Mark added that it might take a while because the entire pot of money for the State of Alaska this year is 8 million dollars for the Western Federal Lands and there will be at least applicants for that money.

I. Street Addresses

Jean Swingle stated that the street addresses issued are legal, though outside entities will not recognize it.

8. CORRESPONDENCE

None

9. PUBLIC COMMENT

None

10. COMMISSION COMMENTS

Jean Swingle asked for clarification regarding the land near the bunkers. She asked if people would have to pass their land to gain access to the Portage trail head. Mark replied, yes, they would. But they should speak to the Forest Service since we have no control over that. they own a good portion of the Portage Pass Trail; it's on private land.

Charlene Arneson replied that the Forest Service have a letter of MOU allowing them to use the land from Marston allowing them to use the land for parking.

Mark stated that the council authorized him a letter supporting the Forest Service in purchasing some lots up there from Marston to put in a parking lot and a trail head before the bridge. He is unsure if they're working with Marston Brooks on the purchase of the actual trail or right-of-way for the trail.

11. NEXT MEETING AGENDA ITEMS: To be determined

12. NEXT MEETING ATTENDANCE PLANS: April 6, 2016

MOTION: Ed Hedges made a motion to adjourn the meeting.

SECOND: Terry Bender

VOTE: Unanimous

13. ADJOURNMENT: Charlene Arneson adjourned the meeting at 8:00 pm.

ATTEST:



Jennifer Rogers
Deputy City Clerk



Charlene Arneson
Commission Chairperson



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

PORT & HARBOR COMMISSION REGULAR MEETING

Thursday, May 5, 2016

Homeowner's Lounge, BTI Building
6:00 pm

MINUTES

CALL TO ORDER

Ed Hedges called the meeting to order at 6:20 pm.

OPENING CEREMONY

Ed Hedges led the Pledge of Allegiance.

ROLL CALL

Commission members present: Ed Hedges, Monty Irvin, Mark Mitchell, and Dave Goldstein

MOTION: Dave Goldstein made a motion to excuse Arnie Arneson and Brad Von Wichman from tonight's meeting.

SECOND: Mark Mitchell

DISCUSSION: None

Dave Goldstein: Yes, Mark Mitchell: Yes, Monty Irvin: Yes, Ed Hedges: Yes

VOTE: The motion passed unanimously.

ADMINISTRATION PRESENT

Andy Dennis, Harbormaster

Jennifer Rogers, Interim City Clerk

PUBLIC CITIZENS PRESENT

None

APPROVAL OF AGENDA

MOTION: Dave Goldstein made a motion to approve the Regular Meeting Agenda of May 5, 2016 as is.

SECOND: Monty Irvin

Dave Goldstein: Yes, Monty Irvin: Yes, Mark Mitchell: Yes, Ed Hedges: Yes

DISCUSSION: None

VOTE: Unanimously

APPROVAL OF MINUTES

MOTION: Dave Goldstein made a motion to approve the Port & Harbor Regular Meeting Minutes of January 7, 2016 as is.

SECOND: Monty Irvin

Dave Goldstein: Yes, Monty Irvin: Yes, Mark Mitchell: Yes, Ed Hedges: Yes

VOTE: Unanimous

DISCUSSION: None

MOTION: Monty Irvin made a motion to approve the Port & Harbor Regular Meeting Minutes of March 3, 2016 as is.

SECOND: Dave Goldstein

Monty Irvin: Yes, Dave Goldstein: Yes, Mark Mitchell: Yes, Ed Hedges: Yes

DISCUSSION

VOTE: Unanimous

ADMINISTRATIVE REPORTS

A. Harbormaster Report

See original Harbormaster's report in clerk's packet.

Harbormaster, Andy Dennis reported that there are new signage located at the floats. Work on the new siding should be completed within the next couple of weeks.

Monty Irvin asked Andy to elaborate about the meeting he had with the Army Corps. of Engineers. Andy explained the plan to build a breakwater and ramp. The Corps. is asking the City for another \$250,000 to finish the study. \$100,000 is due on August 1st and \$150,000 is due on November 1st. 650,000 is needed to finish the study.

Building a new harbor at the head of the bay will require a 90-10 federal grant. The city will need to provide \$3 million and the federal will fund the \$27 million. Andy Dennis added that \$30 million dollars is a hypothetical number, it can go up or down based on which design is selected. The type of harbor built will depend on the results of the study, which is based on data received from the harbor.

There was much discussion regarding the construction of a new harbor at the head of the bay and the costs involved.

B. City Manager's Report

None

CORRESPONDENCE

None

UNFINISHED BUSINESS

A. Harbor Policy & Procedure Review

Andy Dennis provided the commission members with a copy of the Harbor Policy & Procedure Review with his written recommended changes. Ed Hedges encouraged the members to take some time to read through it and have prepared comments at the next meeting.

B. Annual Transients

Ed Hedges stated that the annual transient rights should be allowed to transfer when a boat is sold. He'd like to ask city council to create a policy for this. There was a lengthy discussion about the pros and cons of this suggestion.

C. Moorage Agreements

Andy Dennis reported that changes will be made to the moorage agreements for next year.

Dave Goldstein stated that there are several sections in the moorage agreement which strongly suggests that the City has no liability even if they caused a problem to a boat. Andy Dennis added that the wording states that the City is not liable for the negligence of a boat owner. Ed Hedges said that the wording has been changed.

D. Wash Down Area

Andy Dennis informed the commission members that Larry Gilman might bring in a portable boat wash.

E. Septic Pump Out

Andy Dennis reported that the deadline to apply for a grant expired in December 2015. There will not be another grant available for the next couple of years. If a septic pump-out is obtained by the use of grant funds, there are numerous rules that accompanies it. Andy added that the portable pump-out unit we have now works okay during high tide. A new unit can cost anywhere from \$5,000-\$11,000.

If there are funds remaining after the purchase of a new generator, Andy stated that he might be able to purchase a portable unit.

F. Harbor Fees

Ed Hedges stated that there were a couple of new fees added to the harbor fee chart that he was unaware of.

NEW BUSINESS

A. Resolution #16-2016- A resolution adopting the 2016 Port & Harbor Goals and Priorities

MOTION: Dave Goldstein a motion to adopt resolution #16-2016.

SECOND: Mark Mitchell

Dave Goldstein: Yes, Mark Mitchell: Yes, Monty Irvin: Yes, Ed Hedges: Yes

VOTE: Unanimous

CITIZENS COMMENTS

None

COMMISSION COMMENTS

Dave Goldstein stated that he spoke to an individual who has been involved with tsunami hazard mapping. He's a geologist and his specialty is underwater geology. Dave spoke on the dangers that could occur in the event of a tsunami. This individual recommended that the city build a tsunami safe building for the area in the harbor district.

Dave Goldstein advocated for a change in the ordinance which would change the Port & Harbor Commission meeting to quarterly instead of monthly.

NEXT MEETING ATTENDANCE PLANS: June 2, 2016

ADJOURNMENT

MOTION: Monty Irvin made a motion to adjourn the meeting.

SECOND: Mark Mitchell

Monty Irvin: Yes, Mark Mitchell: Yes, David Goldstein: Yes, Ed Hedges: Yes

VOTE: Unanimous

Meeting adjourned at 7:54 pm

Attest:



Jennifer Rogers
Interim City Clerk



Ed Hedges
Chair of Port & Harbor Commission

**CITY OF WHITTIER
ORDINANCE #07-2016**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA
AMENDING WHITTIER MUNICIPAL CODE SECTION 17.16.221, MARINE PARK USE
REGULATIONS.**

Section 1. Classification. This Ordinance is a permanent code ordinance.

Section 2. Amendment of Section. Whittier Municipal Code Section 17.16.221, Marine Park Use Regulations, Subsection C, Prohibited Acts, is amended to read as follows:

Prohibited Acts. The following acts are unlawful and are prohibited within the boundary of any marine park:

1. Use of spears or spear guns of every kind and description for the taking of fish, bivalves, mollusks, crustaceans, or other marine plant and/or animal life provided, however, nothing herein shall be construed to prevent the wearing by scuba divers or skin divers of knives properly sheathed which are customarily used by divers.
2. Scuba diving or possession of scuba diving apparel and equipment, unless in possession of written proof of being certified by a nationally recognized scuba diving association such as PADI, NAUI or SSI.
3. Scuba diving without wearing a buoyancy compensator.
4. While having in his or her possession scuba or free diving equipment the additional possession of any device designed for the taking of fish, bivalves, mollusks, crustaceans or other marine plant or animal life including, but not limited to, fishing lines, poles or hooks, spears or spear guns of every kind and description, nets for taking or collecting already taken marine life, gaffs, stringers designed for attaching fish, or any other similar hunting and/or fishing device of every kind and description; provided, however, nothing herein shall be construed to prevent the following:
 - a. The wearing by scuba or free divers of knives properly sheathed which are customarily used by scuba or free divers; and
 - b. The possession of fishing tackle designed for fishing from above the surface of the water.

5. To injure, destroy or otherwise contribute to the physical degradation of the habitat of any fish, bird, mollusk, crustacean, marine or intertidal algae or plant, or any other marine or intertidal organism.

6. Conduct any commercial recreational activity without first obtaining a commercial operator's permit from the city and paying the fee therefor.

7. Anchoring, mooring, fastening, tying, or otherwise securing any vessel, by any method.

8. Erecting or installing any structure, whether floating or not, such as a Dock, Pier, Boathouse, etc.

Section 3. Effective date. This ordinance shall be effective immediately upon adoption.

ENACTED this ____ day of _____ 2016.

Daniel Blair
Mayor

ATTEST:

Jennifer Rogers
City Clerk

[SEAL]

**CITY OF WHITTIER, ALASKA
RESOLUTION #25-2016**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER,
ALASKA, AUTHORIZING THE GROUND SUBLEASE BETWEEN THE
CITY OF WHITTIER, ALASKA AND THE WHITTIER MANOR
CONDOMINIUM ASSOCIATION, INC.**

WHEREAS, The Alaska Railroad Corporation (“ARRC”) is the owner of certain real property located in Whittier, Alaska (“City”), which is more particularly described as

Beginning at Corner “G”, City of Whittier Subdivision phase one, part of USS 2559; thence N 76° 29' E, 42.18 feet; thence N 55° 39' E, 915.58 feet to true point of beginning; thence N 34° 21' W, 115.00 feet; thence N 55° 39' E, 510.7 feet; thence S 34° 21' E, 115.0 feet; thence S 55° 39' W, 510.7 feet to true point of beginning (“Property”).

WHEREAS, the Whittier Manor Condominium Association, Inc. (“Manor”) is the owner of the improvements on the Property, and leases the Property from ARRC under a Lease, dated February 15, 1980 (“ARRC Lease”), which shall expire and terminate on January 1, 2020.

WHEREAS, ARRC and the City entered into a Ground Lease and Management Agreement dated November 13, 1998 (“Management Agreement”), and Section 5.1 of the Management Agreement provides that upon the expiration of the ARRC Lease on January 1, 2020, the Property shall be added to the “Leased Premises” under the Management Agreement and subject to the provisions managing Leased Premises under that agreement.

WHEREAS, the Management Agreement expires on November 12, 2033, subject to the option by the City to extend the Management Agreement for two additional 35-year terms.

WHEREAS, the City and Manor are entering into a Lease to implement the provision in Section 5.1 of the Management Agreement for the City to hold and manage the Property upon termination of the ARRC Lease, and to provide a long-term sublease of the Property from the City to the Manor that commences upon the expiration of the term of the ARRC Lease.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Whittier that:

Section 1. The City Council finds that implementing the provision in Section 5.1 of the Management Agreement thereby allowing the City to hold and manage the Property upon termination of the ARRC Lease, and to provide a long-term sublease of the Property from the City to the Manor to commence upon the expiration of the term of the ARRC Lease, benefits the City and is hereby authorized.

Section 2. The City Council authorizes the City Manager to negotiate the terms and conditions of the lease so long as the essential terms of lease are consistent with those approved in this resolution.

Section 3. This Resolution shall become effective upon passage and approval.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council on this ____ day of _____ 2016.

ATTEST:

Jennifer Rogers
CITY CLERK

Daniel Blair
MAYOR

Ayes:

Nays:

Absent:

Abstain:



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

Date: September 13, 2016

To: Mayor Dan Blair and Council

From: Jennifer Rogers, City Clerk

Cc: Mark Lynch, City Manager

RE: 2016 Municipal Election Board

Memo:

Below is a list of individuals interested in serving on the election board for the upcoming October 4, 2016 Regular Municipal Election.

Charlene Arneson
Brandy Bender
Terry Bender
Vonnie Cox

Jennifer Rogers, City Clerk